

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
JULY 12, 2006**

President McBride called the public meeting to order at 7:01 p.m. Present were:

President Richard McBride
Vice President Burke McLemore
Elizabeth “Liesl” Beckley
David Buell
Brian Musselman
Aubrey Sledzinski
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Mayor Lou Theiblemont, and Borough Manager Gary Kline.

MINUTES

The minutes of the June 14, 2006 council meeting were presented. The following changes were requested: under the Health and Sanitation report Mr. Buell noted he made the motion to continue participation in the Lemoyne Municipal Authority project and it was seconded by Mr. Weber; Mr. McLemore asked that it be noted he was excused from the June 2006 meeting because he was out of the country, and Ms. Beckley asked that the Mayor’s report on page 1 reflect the proclamation read for Douglas Morrow was from Council and the current mayor.

- Motion made by Mr. Buell, seconded by Mr. Musselman, the minutes of the Council meeting of June 14, with the changes noted, were approved unanimously.

MAYOR’S REPORT

The Mayor announced he has completed his meetings with the elderly gentleman of the Borough to learn more about the Borough’s history. He will begin meeting with the elderly women of the Borough the week of July 17th. He has finalized the “volunteer” list of residents in the Borough who are willing to help other residents who are elderly or sick and unable to do yard work, shovel snow or other miscellaneous tasks as needed. The Borough’s receptionist has this information and will assist residents in connecting with volunteers.

The Mayor announced he has begun a “meet and greet” program where he introduces himself to residents.

WITF contacted the Mayor regarding an “Our Town – Camp Hill” project. The program details will be announced in August 2006.

The Mayor is working with residents who are esteemed scientists to develop an informational seminar on Global Warming. The meeting will be held in late October or early November.

Mr. McBride announced that Council met at 6:30 p.m. in Executive Session to discuss collective bargaining issues as well as ongoing litigation matters. He also noted Council would reconvene in Executive Session at the end of this public meeting to continue those discussions.

PUBLIC COMMENT

- Skip Volk of 16th Street asked about the expected increased train traffic across 18th and 10th Streets. He also inquired about the flooding of Shaeffer Alley regarding ongoing flooding. Mr. Malarich and Mr. Musselman reported the Borough’s Public Works Committee met with PennDOT who confirmed State Street will be paved in 2007. As such, there is a window of opportunity prior to the paving project where the pipes along the Street can be repaired. Mr. Malarich will prepare cost estimates for this project.
- Mrs. Mannis of S 18th Street. She has made several complaints regarding the high grass on South 18th Street as well as the sidewalks along the PA Bakery. She also noted there are several rental properties along 18th Street where there is excessive debris in the yard and it is causing excess rodents. Mr. McBride requested specific addresses from Mrs. Mannis for the yards with excessive debris. Mr. McLemore also noted the Borough is getting ready to enforce the existing sidewalk ordinance and are trying to secure cost estimates for this project.
- Mr. Logan asked for clarification of “repair” for the pipe on State Street. Mr. Malarich said it would be “replaced – not repaired.”
- A resident inquired about the debris at 2509 Market Street.
- Molly Robertson inquired about the house on 24th Street and Mr. Kline reviewed the process requested at the June 2006 meeting regarding the submission of the property to the Cumberland County Blighted Property program. Mr. McBride asked Mr. Kline to follow-up with this request. Ms. Robertson discussed the “cat problem” within the Borough and noted the cats can transfer avian flu if they contract it from the birds.
- Stuart Cluck, employee of Bink Partnership, discussed concerns with the building permit review process regarding the Camp Hill Presbyterian Church. Mr. McBride acknowledged there may be a change within the plan review process in the coming months.
- Laura Williams, committee chairman of the Presbyterian Church complained the permit was submitted on April 19, and the plan review process is taking quite a while.
- Dave Reager of Market Street wanted to discuss the Frederickson Library because it was engineered and built to accommodate an expansion on the West end. When the Zoning Ordinance was changed in 2004, the library was not a permitted use. The library purchased the property on the West side of the library and was told they would need to acquire a variance from the Zoning Hearing Board. Mr. Reager asked if Council would consider amending the Zoning Ordinance to include the Library as a permitted use within the LDR zoning district. Mr. McBride referred the request to Mr. Sledzinski and the

Planning and Zoning Committee to work with the Solicitor on this issue. Mr. McLemore requested “suggested” language for the change in the ordinance. Mr. Feinour noted the ordinance could be changed to either a “permitted use” or to a “special exception.”

PRESENTATION

Merri Lou Schaumann from the Cumberland Valley Visitors Bureau presented Council with proofs of the Visitor’s Guide as well as the reports from the first year’s business. 100,000 copies of the guides have been printed and will be provided to hotels and visitor centers along Route 81.

Mr. McBride thanked Ms. Schaumann for bringing this to Council and for the Bureau’s efforts.

Ms. Donahue from the Domestic Violence Services of Cumberland and Perry Counties was not present but Ms. Beckley presented on her behalf. Domestic Violence Services holds an annual candlelight vigil in Borough Hall.

- Motion made by Ms. Beckley, seconded by Mr. Musselman, to allow Domestic Violence Services of Cumberland and Perry Counties to use Borough Hall and Garden for their candlelight vigil at no cost on October 4, 2006 at 7 p.m. Motion passed unanimously.

MANAGER’S REPORT

Mr. Kline presented the Treasurer’s report from June 2006 detailing all financial transactions for that time period.

Mr. Kline requested the Fire Department be added to the Borough’s Ford Fleet program to secure the best pricing and incentives available.

- Motion made by Mr. McBride, seconded by Mr. Buell, to add the Fire Department to the Borough’s Ford Fleet program. Motion passed unanimously.

Mr. Kline notified Council the Shade Tree Commission is currently meeting on a bi-monthly basis and are discussing applications and are re-defining the process. As a result, the Borough and Commission will be enforcing the codes.

Mr. Kline notified Council that the Boroughs of Wormleysburg, Lemoyne, and Camp Hill received \$65,000 for the funding of the Joint Comprehensive Plan from Cumberland County.

Mr. Kline requested the appointment of Arro Consulting as the engineer for the Comprehensive Plan for the Boroughs. Bud Brown of Arro Consulting addresses Council briefly to provide history on the Comprehensive Plan and the selection of Arro Consulting as the engineer. Committee for the Joint Comprehensive Plan consists of two members from the Borough of Lemoyne, two members from the Borough of Camp Hill, and one member from the Borough of Wormleysburg. The County is happy that all three (3) municipalities are working together on the

plan and promoting inter-municipal efforts. Mr. Kline noted if the funds are not received, the municipalities will need to split the cost (\$65,000).

After further discussion, Mr. McLemore inquired who has the authority to change the scope of work for services. Mr. Brown explained the contract is between all three (3) Boroughs; however, each will retain autonomy and can make changes separately. Changes requested by one of the Borough's will be paid by that Borough. Mr. McLemore asked if a change is needed within the "joint" scope of the work, how it would be addressed. Mr. Brown recommended an addendum be added to the contract to address the question.

- Motion made by Ms. Beckley, seconded by Mr. Sledzinski, to appoint Arro Consulting as the engineer for the Joint Comprehensive Plan and the contract with an amendment to include any additional payments beyond the original scope of payment be approved by Council. Motion passed unanimously with Mr. McLemore abstaining from the vote.

HEALTH & SANITATION

Mr. Buell presented the monthly report to Council. He also reported the first cycle of the sewer billing for 2006 went well utilizing the new software. Mr. Malarich's report was also provided in the packets.

GENERAL GOVERNMENT

Mr. McLemore read the meeting announcements. Mr. McLemore announced staff is making sure all members of committees are notified in the event a scheduled meeting is cancelled due to lack of business. Mr. McLemore announced Council will schedule a wrap-up meeting for the Town Hall topics in September 2006.

Mr. Buell presented the Junior Council Person program presented by the Pennsylvania Association of Boroughs. Currently, more than 100 Councils participate across the state. The program is designed for sophomores, juniors and seniors in High School to participate in local government through an application. The Personnel Policy and Procedure committee will review the applications and will nominate a student to be on Council. Mr. Buell requested review of this program by Council for vote at the August meeting.

FINANCE

Mr. McBride presented vouchers for payment in the amount of \$ 301,171.65.

- Motions made by Mr. Weber, seconded by Mr. Sledzinski, vouchers for payment were unanimously approved for payment.

PERSONNEL, POLICIES, and PROCEDURES

Mr. McBride announced this committee met with an application for the position of Codes/Zoning Officer. An offer of employment was previously extended to another applicant but the offer was refused.

INFORMATION TECHNOLOGY

Mr. Weber provided the monthly report to Council. The webmaster recently purchased “calendar” software to assist with scheduling for Borough programs. The webmaster will also present a new website homepage in August. In addition, the committee and Borough staff met with a representative from “e-payment” and the committee will discuss this option further during the July meeting.

The Borough “Code Red” pop-up window was placed on the website to assist Borough residents and business owners in putting their information into the Borough’s database.

PUBLIC SAFETY

Mr. Theiblemont presented the Police Department report for the month of June 2006 and Mr. McBride noted that Chief Simpson was unable to attend tonight’s meeting; however, the Fire Department report was in the packets provided.

Mr. McBride presented a letter from Hampden Township thanking the Borough for the use of Fire Police during the Freedom Fest celebration in June.

Mr. McLemore asked questions regarding the Code Red system. Chief Ammons stated an article would appear in the upcoming newsletter outlining the process for registering the necessary information. In addition, the Police Department is partnering with PA American Water Company to get the information currently in their database and Mr. Kline was able to get information from Penn Waste to verify information. The Police Department went door to door at rental properties so the information is received for any renters within the Borough.

PARKS & RECREATION

The Fire Department will be selling tickets to their Annual Chicken Bar B Que on September 9, 2006.

The library has requested permission to set up a “sandwich board” on the triangle of grass located at the corner of 32nd and Market Streets on July 14 – 21 and August 1 – 11, 2006 to advertise their “free concert” series.

- Motion made by Ms. Beckley, seconded by Mr. Weber, for the library to place a sandwich board sign at the corner of 32nd and Market Streets on July 14 – 21, 2006 and August 1-11, 2006. The motion passed unanimously.

The Borough received a request to place water fountain toward the back of Siebert Park. The estimate for the water fountain, which includes an attachment for pets, is \$2,300. Borough staff has been in contact with the Camp Hill Community Foundation and they have agreed to share the cost by paying 90% of the cost and the Borough will pay 10% from the Parks and Recreation Fund.

- Motion made by Ms. Beckley, seconded by Mr. Sledzinski, to install a water fountain for residents and pets at the back of Siebert Park. The cost will be shared between the Borough and the Camp Hill Community Foundation. Motion passed unanimously.

During the June meeting, Council discussed working at the concession stand and Council has secured the date of November 3, 2006 during senior night. At least 11 people are needed to volunteer for this event and anyone interested should contact Ms. Beckley or Mr. Buell.

PLANNING and ZONING

Mr. Sledzinski presented the monthly report to Council.

PUBLIC WORKS

Mr. Musselman presented the monthly report. If any residents know of an area near a storm drain that needs to be cleared out, please call the Borough office, Public Works department or Mr. Musselman.

PUBLIC COMMENT

- Keith York, 234 S 15th Street, noted that New Cumberland Borough has a procedure regarding landlord/tenant information within the Borough and may be able to assist Camp Hill with developing a process. He also asked if there is a tentative date for the replacement of the pipe. Mr. McBride asked Mr. Malarich to prepare a response for the August meeting. Mr. York also noted that PennDOT should be notified prior to the pipe being replaced. Mr. McBride asked Mr. Musselman to work with Mr. Kline to get the process started.

- Molly Robertson asked about the “greenbelt” of land located between 12th Street and Camp Hill and if it could be preserved as open space or a park during the Comprehensive Plan process. Mr. McBride asked Mr. Sledzinski to include this during the steering committee meetings.

EXECUTIVE SESSION

Council recessed at 8:32 p.m. for an Executive session to discuss legal matters.

At 9:07 p.m., Council reconvened and adjourned.

Respectfully Submitted,

Anne Shambaugh, Secretary