

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
December 14, 2005**

Vice President Keys called the public meeting to order at 7:05 PM. Present was:

Debbie Keys
Richard McBride
Burke McLemore
David Buell
Liesl Beckley
Brian Musselman

Also present were Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Borough Manager Gary Kline and Borough Operations Manager Anne Shambaugh.

MINUTES

The minutes of the November 9, 2005 council meeting were presented.

- Upon a motion by Mr. McBride, seconded by Ms. Beckley, the minutes of the Council meeting of November 9 were approved unanimously. Mr. Musselman abstained from the vote since he was not at the meeting.

The minutes of the November 29, 2005 healthcare workshop meeting were presented.

- Upon a motion by Mr. McBride, seconded by Ms. Beckley, the minutes of the Budget Workshop meeting of November 29 were approved unanimously.

MAYOR'S REPORT

The Mayor was absent from the meeting and as such, there was no report.

SPECIAL PRESENTATION

Neil Devlin presented his proposed Eagle Scout Project to Council for review and approval. Mr. Devlin proposed placing 10 birdhouses and 2 bat-houses throughout Siebert Park. Ms. Beckley wanted to know when the construction would be done and Mr. Devlin replied the construction would be done under adult supervision and the houses placed in the Park within the winter months. Mr. Beckley asked about possible damage to the trees and Mr. Devlin replied there would be minimal damage to the trees.

- Upon a motion by Ms. Beckley, seconded by Mr. Buell, to approve the project as presented. The motion passed unanimously.

PUBLIC COMMENT

Public comment included:

- Tracey Hendricks spoke to Council regarding the possibility of having a multi-generational community center within the Borough in an effort to give the children in the Borough a safe place to play and “hang out.” She previously presented this idea to the School Board on December 12th and wanted to provide Council with the same information.
- Tom Collingsworth asked about the increase in the Community Recreation Fund Commission budget line item of the amount to be paid from the Community Recreation Fund to the General Fund. He proposed the Community Recreation Fund be billed at hourly rate for work completed by Public Works’ employees rather than a lump sum. He also requested an itemized breakdown of the total amount being paid back to the General Fund and what that money covers within the budget. Council members addressed his concerns and stated they would tabulate and provide this data when it is available. It was noted that although this is a crude calculation, it will be more detailed in the future and there is a possibility the amount will be increased once all factors are considered and tabulated.
- Bill Botaniere wished every one a Happy Holiday and wanted to express his concern over the recent PA American Water scare and advisory. He requested a better system of notification from the Water Company to the Borough and then to the residents. Council members mirrored Mr. Botaniere’s concerns.
- Carl Silverman mirrored Mr. Botaniere’s concerns and wanted to see if Council would take the lead in working with other municipalities regarding the advisory. He mentioned he had prepared a formal complaint to be sent to the Public Utilities Commission regarding the notification process. Chief Ammons, Ms. Beckley, and Mr. McLemore will work together to get a better solution in place.
- Lou Thielmont thanked the Public Works department for their great job with the snow removal.

MANAGER’S REPORT

Mr. Kline requested approval regarding a request from PennDOT for a temporary construction easement request. Discussion regarding their proposal and the fact that PennDOT will leave the property the way they found it.

- Mr. McLemore moved and Mr. McBride seconded a motion to approve the request for PennDOT easement using Option number 1, specifically the removal and disassembly and assembly of the sign in accordance with the requested right of way. Mr. Kline clarified Option 2 with the replacement and Mr. McLemore amended his motion to show Option 2. The motion passed unanimously.

Mr. Kline introduced the newest Public Works employee, Mr. William Starliper.

Mr. Kline discussed the Willow Park Restoration Grants. Mrs. Shambaugh presented a letter from DEP notifying the Borough of a grant receipt in the amount of \$45,800 for the rehabilitation of the stream in Willow Park. The total grant award for this project is \$85,800 and it is the belief of the Alliance for the Chesapeake Bay we will be able to rehabilitate the stream within the next two (2) years. Mr. Buell thanked Ms. Beckley and Mr. Musselman for their efforts with this project.

Mr. Kline presented the 2006 Fee Schedule to council for review with no additional fees or increases.

Mr. Kline discussed the Yard Waste disposal process used in previous years. We received a quote from Zeiger Brothers for \$1,000 to remove this waste and create compost.

- Upon a motion from Mr. McLemore and seconded by Ms. Beckley, to accept the proposal. After a brief discussion, the motion passed unanimously.

Mr. Kline provided Council with an update on the DEP recycling grant and it looks like we will be awarded the grant to purchase the 10-ton dump truck and 2 leaf vacuums.

Mr. Kline provided Council with an update on the Third Party Reviewers Request for Proposal (RFP). The Borough received five (5) responses and is in the process of reviewing the RFPs and anticipates beginning this program in 2006.

HEALTH AND SANITATION

Mr. Buell thanked Mrs. Keys formally for her continuous efforts and her increased commitment over the last several months as she assumed the role of President.

Mr. Buell provided a monthly report of Public Works activities related to sewer maintenance and flows. There is no report from Lemoyne possibly due to a lack of quorum at the last meeting.

Mr. Malarich reported on the fact that DEP sent letters to all sewer facilities that discharge into tributaries of the Chesapeake Bay and have given the facilities their limits which must be met by 2010. As such, the facility will need to be updated/replaced by 2010. (Fifty percent of this facility will be paid by the Borough.) Lemoyne has 180 days to respond to DEP on how they are going to meet the new requirements.

Mr. Malarich noted the electrical contractor is waiting for a final part before the work can be completed.

GENERAL GOVERNMENT

Mrs. Keys read the meeting announcements. Ms. Beckley noted the West Shore COG meeting was cancelled for December. Mrs. Keys announced that Phil Murren will continue on the Zoning Hearing Board.

- Upon a motion by Mrs. Keys, seconded by Mr. McLemore, Phil Murren was appointed to the Zoning Hearing Board. Motion passed unanimously.

FINANCE

Mrs. Keys presented vouchers for payment in the amount of \$321,888.65.

- Upon a motion by Mr. McBride, seconded by Mr. Musselman, vouchers for payment were unanimously approved for payment.

Mr. Kline presented Council with the following proposed changes to the 2006 Budget totaling \$28,000:

1. \$11,000 for new sewer billing software which will replace the old system and allow the Borough to better manage the sewer billing in a timely manner.
2. \$11,000 for the 10% matching funds for the DEP Recycling Grant.
3. \$6,000 for a Killed-In-Service Insurance policy for the Borough Police officers. This policy preserves the integrity of the Police Pension.

Ms. Beckley presented Council with the following proposed change to the 2006 Budget totaling \$5,000:

1. Rescind the contribution of \$5,000 to the Library since the pledged Capital Contribution of \$20,000 was met in 2004. This would provide an increase of \$5,000 into the General Fund.
2. Recommends moving the above-referenced monies from the “street-paving” line item to cover these additional costs since the Bond-Refinancing will cover the costs of the street-paving.

After brief discussion,

- Upon a motion by Mr. McLemore, seconded by Ms. Beckley, to approve the 2006 Budget as revised. After a brief discussion regarding the increased sewer fees, the vote was taken by roll-call:

Ms. Beckley	yes
Mr. Buell	no
Mrs. Keys	yes
Mr. McBride	yes
Mr. McLemore	yes
Mr. Musselman	yes
Mr. Smith	not in attendance

The motion passed.

- Upon a motion by Ms. Beckley, seconded by Mr. McLemore, to adopt the 2006 tax ordinance as advertised. After a brief discussion, the vote was taken by roll-call:

Ms. Beckley	yes
Mr. Buell	yes
Mrs. Keys	yes
Mr. McBride	yes
Mr. McLemore	yes
Mr. Musselman	yes
Mr. Smith	not in attendance

The motion passed unanimously.

Mrs. Keys announced that Council has requested the Solicitor to prepare a Sewer Ordinance outlining the annual sewer fees as follows:

Residential	\$170
Commercial	\$270
School/Church	\$100

After extensive discussion, Mrs. Keys asked for a motion to advertise the Sewer Ordinance.

- Upon a motion by Mr. McLemore, seconded by Mr. McBride, to advertise the ordinance for adoption at a Special Meeting of Council on December 28th at 7:00 p.m. The motion passed with Mr. Buell dissenting.

Mr. Kline is working on reviewing current banking services and the 2004 preliminary audit will be completed by Friday, December 16th.

PERSONNEL, POLICIES, and PROCEDURES

Ms. Beckley provided a report to Council. Since Mr. Zeiders resigned as Codes/Zoning Officer, someone must be appointed in the interim until a replacement is hired.

- Upon a motion by Ms. Beckley, seconded by Mr. McLemore, the Borough Manager was appointed as Acting Zoning Officer. The motion passed unanimously.

Ms. Beckley provided Mrs. Keys with a Proclamation of Appreciation for her dedication and service to the Borough. Ms. Beckley will send Mr. Smith's proclamation to him directly. Council approved the planting of a tree to be planted within the Borough for both Debbie and Jeff.

PUBLIC SAFETY

Mr. McBride presented reports from the Camp Hill Police Department, Fire Police and Fire Company.

INFORMATION TECHNOLOGY

Mr. Buell provided Council with an update that Public Safety will provide surveys from various committees. Mr. Buell recommends a representative from the School District provide an update at future Council meetings.

School Board Task Force is in favor of 1 school but not sure if this is a feasible solution. It still needs to be determined if one (1) school can be built on either the Eisenhower or Hoover school locations.

PARKS AND RECREATION

Ms. Beckley provided Council with a monthly report in their packet and reported on the excellent turnout for the Holiday Tree Lighting.

PLANNING & ZONING

Mr. McLemore presented the monthly Planning and Zoning Report.

Planning Commission met regarding the permit application for 3001 Market Street and Council met at 6:00 p.m. this evening to discuss this in further detail. The Special Use permit was granted based on those meetings.

Mr. Kline notified Council that based on a conversation with PennDOT; banners that are hung across Market Street require approval from PennDOT since it is a state road. Mr. Kline recommended providing PennDOT with a list of the yearly banners hung across the Market Street for pre-approval and any other requests be submitted with at least six (6) weeks to approve the request. Mr. McLemore requested a list of the annual banners be submitted to Council for approval at the January 2006 meeting. Mr. Kline noted that PennDOT has specific requirements and some of the previously used signs may need to be revised.

Mr. McLemore presented a Technical Resolution for the Hilltop Village Land Development Plan. Existing language in the plan needs to be modified. Dave Reager, attorney for the land owners, addressed the changes and requested the Resolution be passed. The footprints of the building are not changing; the change simply clarifies what is within the buildings.

After a brief discussion,

- Upon a motion by Mr. McLemore, seconded by Mr. McBride, the Technical Resolution was approved unanimously.

Construction is anticipated to begin in spring 2006; however, no permits have been requested or approved at this time.

PUBLIC WORKS

No report at this time.

EXECUTIVE SESSION

Council recessed at 8:36 PM for an Executive session to discuss legal matters.

At 9:23 PM, Council reconvened and adjourned.

Respectfully Submitted,

Anne Shambaugh, Secretary