

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
November 9, 2005**

Vice President Keys called the public meeting to order at 7:01 PM. Present was:

Debbie Keys
Richard McBride
Burke McLemore
David Buell
Liesl Beckley

Also present were Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Borough Manager Gary Kline and Borough Operations Manager Anne Shambaugh.

MINUTES

The minutes of the October 12, 2005 council meeting were presented.

- Upon a motion by Mr. McLemore, seconded by Ms. Beckley, the minutes of the Council meeting of October 12 were approved unanimously.

The minutes of the October 31, 2005 budget workshop meeting were presented.

- Upon a motion by Ms. Beckley, seconded by Mr. McBride, the minutes of the Budget Workshop meeting of October 31 were approved unanimously.

The minutes of the November 2, 2005 budget workshop meeting were presented.

- Upon a motion by Mr. McLemore, seconded by Mr. McBride, the minutes of the Budget Workshop meeting of November 2 were approved unanimously.

MAYOR'S REPORT

The Mayor was absent from the meeting and as such, there was no report.

PUBLIC COMMENT

Public comment included:

- Molly Robertson asked about the amount of money in the Budget for street-paving. Mrs. Keys responded that without the 2004 audit being completed, Council was only proposing to spend what comes into the Borough as revenue during the year.

- Lou Thieblemont asked about the “Pauly” property on North 24th Street. Mr. Kline explained a citation had been filed with the District Justice and it generally takes 30-45 days before a hearing date is set. Chief Ammons commented this time allows the party in question to respond to the complaint.
- H.L. Bishop wanted to thank Council for their assistance in getting the left-turn arrow installed at Ridge Road. He inquired when the right-turn lane on 21st Street onto the Bypass was going to begin construction and Mr. McBride answered the project is on the Spring 2006 agenda for PennDOT.
- Jack Sellers commented that the new construction on the bypass has made the turn-lane on SB 15 very narrow for trucks and could be a problem for tractor-trailers.

MANAGER’S REPORT

Mr. Kline presented the Holiday Schedule for the remainder of 2005 and 2006. After a brief discussion, Council approved each of the proposed dates. A copy of the schedule is hereby incorporated into the minutes.

Mr. Kline discussed the 904 Recycling Grant and requested permission from Council to revise the Borough’s request to include a 10-ton dump truck and 2 leaf pickers with the Grant monies. After some discussion,

- Ms. Beckley moved and Mr. McBride seconded a motion to investigate other options, including a 10-ton dump truck and 2 leaf pickers. The motion passed unanimously.

Mr. Kline announced the Borough had interviewed 8 candidates for the position in Public Works and had scheduled second interviews for 3 of the candidates. Interviews for the Finance position began Tuesday, November 8th and 7 candidates will be interviewed.

Mr. Kline presented thank-you letters for Giant and the Camp Hill Swim Club to Council for approval. After brief discussion, both letters were approved.

Mr. Kline provided Council with pictures of the water leaks on 17th Street, near the Manor Care facility and on Market Street near 14th Street. Council commented they appreciated the pictures as a reference during the discussion.

HEALTH AND SANITATION

Mr. Buell provided a monthly report of Public Works activities related to sewer maintenance and flows. A copy of the Lemoyne Municipal meeting minutes were not in the packets because staff did not receive it prior to the meeting. Staff will make sure the minutes are received prior to the next Council meeting.

Mr. Malarich reported on the repairs needed at an interceptor in Lemoyne. The final assessment regarding this interceptor may not be completed until January 2006. Mr. Malarich will keep Council updated on this as it progresses.

Mrs. Keys asked about the work being done at the pumping station near the Borough Pool. Mr. Malarich explained the holes were dug to place surge protectors for grounding at the site.

GENERAL GOVERNMENT

Mrs. Keys read the meeting announcements. Mrs. Keys reviewed the Resolution in the Council Packets to name the Council President, Vice President and Treasurer as signers on the Council Bank Accounts. In addition, the Resolution names a Police Officer as a co-signer on the Police DARE account and the Recreation Director as a co-signer on the Community Recreation account.

- Upon a motion by Mrs. Keys, seconded by Ms. Beckley, the resolution naming signers on the Borough Bank Accounts was passed unanimously.

FINANCE

Mrs. Keys presented vouchers for payment in the amount of \$137,349.97.

- Upon a motion by Mr. Buell, seconded by Ms. Beckley vouchers for payment were unanimously approved for payment.

The 2006 Budget was reviewed by Council and open for comments from the residents. For 2006, sewer expenses have been separated from the General Fund in order to better account for the expenses and revenues. Council is proposing a \$50 per year increase to the sewer fees for residential and commercial properties to balance the Sewer Budget. Mr. Buell asked if there were other alternatives to raising the sewer fees and if the general accounting of the sewer bills was corrected from the recent errors with the system. Mr. Buell requested additional information and study on the sewer fees prior to the budget being approved.

Mr. Malarich explained some of the expenses associated with the sewer maintenance and upkeep including the repairs needed at each of the pump stations. He also explained the need for the electricity to the pump stations as well as the staff hours to do the maintenance, equipment upgrades, and chemicals. The proposed increase in fees will help cover these expenses and not expenses that may occur in the future. Maintenance items and alternatives are currently being reviewed by the Health and Sanitation committee in conjunction with Mr. Malarich with the Act 537 reports.

- Upon a motion by Mr. McBride, seconded by Mr. McLemore, the 2006 Camp Hill Budget will be advertised and available for public review. Mrs, Keys, Mrs. Beckley, Mr. McLemore and Mr. McBride voted yes and Mr. Buell was opposed to the motion. Motion passed.

PERSONNEL, POLICIES, and PROCEDURES

Ms. Beckley provided a list of Holidays for the administrative staff to Council for review.

- Upon a motion by Ms. Beckley, seconded by Mr. McLemore, the following Holidays were approved for the remainder of 2005 and 2006. Motion passed unanimously.

Remaining 2005 Holidays: Veteran's Day (11/11/05), Thanksgiving (11/24/05), Day after Thanksgiving (11/25/05), and Christmas Day (12/26/05).

2006 Holidays: New Year's Day (1/2/06), President's Day (2/20/06), Good Friday (4/14/06), Memorial Day (5/29/06), Independence Day (7/4/06), Labor Day (9/4/06), Columbus Day (10/9/06), Thanksgiving Day (11/23/06), Day after Thanksgiving (11/24/06), and Christmas (12/25/06).

FINANCE

Mrs. Keys noted Council needed to approve the advertisement for the tax ordinance for 2006.

- Upon a motion by Mr. Buell, seconded by Mr. McBride, the motion to advertise the 2006 Tax Ordinance with a millage rate of 1.881 was passed unanimously.

INFORMATION TECHNOLOGY

Mr. Buell informed Council that 27 new residents are currently on the website's email list. The webmaster is preparing a presentation regarding the website for an upcoming Council meeting.

PUBLIC SAFETY

Mr. McBride presented reports from the Camp Hill Police Department, Fire Police and Fire Company. Mr. McBride publicly acknowledged Sgt. Hope, Officer Cornelius, Officer Hockenberry, and Officer Pryor for their work on the October 21, 2005 fatality on 11/15. The outstanding police work allowed the case to be closed very quickly. Ms. Beckley also thanked the Public Works staff for their assistance.

PARKS AND RECREATION

Ms. Beckley reported on the excellent turnout for the Halloween parade with more than 200 children. She thanked everyone for their assistance and help in organizing this event.

PLANNING & ZONING

Mr. McLemore presented the monthly Planning and Zoning Report. There were 9 building permits processed and 8 zoning permits issued.

Mr. McLemore presented for consideration a subdivision plan for the property at 2101 and 2103 Walnut Street. The Planning Commission recommended approval of the subdivision.

- Upon a motion by Mr. McLemore, seconded by Mr. McBride, the subdivision of property 2101 and 2103 Walnut Street was unanimously approved.

The final business item for Planning and Zoning was the Hilltop Village Subdivision & Land Development Plan. This plan was reviewed at the October 18th Planning Commission meeting and the Commission recommended Borough Council approve the plan subject to several revisions and conditions.

Scott Akens of Akens Engineering made a presentation on the Final Subdivision Plan for Hilltop Village which is before Council for action. Mr. Akens addresses the comments of the Borough Engineer in his letter dated November 4, 2005. It was their understanding from the Planning Commission the additional 5 feet would only need to be obtained if the sewer was going to be public. If the sewer remained private, the width could remain 20 feet in width. Homeowner documents will contain provisions regarding the widening of the sewer as well as the dedication of the sewer if this becomes necessary several years down the road. Mr. Malarich recommended a 25 foot unencumbered easement because the strip will hold the sanitary sewer, the storm water retention basin and a possible portable water line.

After additional discussion on the Plan, Council recessed at 8:56 PM for an Executive session to obtain advice from the Solicitor on legal issues regarding the plan.

At 9:39 PM, Council reconvened and discussion regarding the Plan continued.

- Upon a motion by Mr. McLemore, seconded by Mr. Buell, a motion to deny approval of the final subdivision plan of Hilltop Village as submitted and revised. The basis for the denial is the failure of the Plan to comply with the Subdivision and Land Development Ordinance to provide the easement required by Section 502 and the comments set forth in the Borough Engineer's letter dated November 4, 2005, a copy of which is incorporated into these minutes. Items 1, 2, 3, 6, 7, 8, and 9 of the Engineer's letter remain outstanding. Since this has been to Council for approval numerous times and remains incomplete, Mr. McLemore is seeking to deny approval.

The motion passed unanimously.

PUBLIC WORKS

No report at this time.

EXECUTIVE SESSION

Council recessed at 9:52 PM for an Executive session to discuss legal matters.

At 10:09 PM, Council reconvened and adjourned.

Respectfully Submitted,

Anne Shambaugh, Secretary