

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
AUGUST 10, 2005**

Vice President Keys called the public meeting to order at 7:05 PM. Present were:

Deb Keys
Richard McBride
Burke McLemore
David Buell
Liesl Beckley
Brian Musselman

Also present were Mayor Doug Morrow, Police Chief Jan Ammons, Solicitor J. Stephen Feinour, and Borough Manager Nan Balmer.

MINUTES

The minutes of July 13, 2005 were presented. Mr. Buell pointed out a typing error in the Health and Sanitation section of the minutes. In the Public Comment section, he suggested that confusing language regarding the whereabouts of engineering notes be changes to indicate that the notes were not misplaced. The July 18 Council Workshop Minutes were also presented. Ms. Balmer recommended a change brought by a resident to the June 8, 2005 Minutes in the Public Comment section regarding Shaffer Alley.

- Upon a motion by Ms. Beckley, seconded by Mr. Buell, the Minutes of the Council meeting of July 18 were approved unanimously as revised.
- Upon a motion by Mr. McLemore, seconded by Ms. Beckley, the July 18, 2005 Council Workshop Minutes were approved unanimously.
- Upon a motion by Mr. McLemore, seconded by Ms. Beckley, the June 18, 2005 Council Workshop Minutes were amended.

MAYOR'S REPORT

Mayor Morrow made a short report, urging Council to approve expenditures from the Police Forfeiture account.

MANAGER'S REPORT

The Manager presented her report highlighting the TEA 21 grant, the hiring of Bill Albright as Borough Office Receptionist, the proposed Penn Waste Contract extension, as well as other items that were ready for action by Council.

SWEARING – IN

Deborah Donahue, Esq. and Kirk Sohonage, Esq. were sworn in as new members of the Camp Hill Zoning Hearing Board.

PUBLIC COMMENT

Public comment included:

- Ed Ward and Scott Wagner of Penn Waste briefly commented on the proposed extension of Penn Waste contract with the Borough.
- Barb Sexton updated Council on the Safe Routes to School project which is due at PennDOT September 30th. Mayor Morrow added that the Camp Hill Economic Development Group will be seeking Council support for its plan to contract with the Kairos Design Group.
- The presence of State Representative Grell was acknowledged.
- Lisa Schultz asked Council to move more quickly to install new crosswalks on Market St. to improve pedestrian safety.
- Mr. Logan asked Council to identify some cost effective alternatives to correct flooding in Shaffer Alley. It was suggested that the Borough Engineer should be present for the next discussion and that the Borough consider an allocation in the next Council budget. There was additional discussion about the responsibility for curb maintenance by property owners, the possible use of PennVest loans for repair by homeowners, and the process for requesting the Borough to accept dedication of alleys.
- Jack Sellers gave his opinion that because the water runoff to Shaffer Alley was from State St., the Borough had some responsibility to correct the flooding. There was additional discussion about whether the Athol St. pumping Station would need upgrading due to increased development. Mr. Buell responded that engineering calculations showed that the station did not need to be upgraded due to growth. Efforts to stem infiltration and inflow have been and will be effective in reducing the demand on the capacity of the sewer system.
- Mike Akers discussed traffic congestion in the Borough and working with PennDOT to mitigate traffic flows from Rtes. 11 / 15. Chief Ammons noted that he had discussed this with PennDOT officials.
- Ruth Ann Crossley asked why the street sweeping schedule did not coincide with the schedule advertised on the website.

ANNOUNCEMENT

Ms. Keys announced the resignation of Nan Balmer from the position of Borough Manager. Ms. Balmer said that her reasons for leaving were personal due to a move out of state.

SAFE ROUTES TO SCHOOL

- Upon a motion by Mr. Buell, seconded by Mr. Musselman, Council unanimously agreed to approve a proposal from the Kairos Design Group to prepare the Safe Routes to School grant application at a cost not to exceed \$3,800 contingent upon the award of the grant.

At this point in the meeting, Mayor Morrow left the meeting because of a family obligation.

HEALTH AND SANITATION

Mr. Buell provided a monthly report of Public Works activities related to sewer maintenance and flows. He noted that in the Minutes of the Lemoyne Authority, the Authority had approved a proposal to enter into an agreement to begin Act 537 Planning. Mr. Buell also presented the log of sewer televising activities. At a previous meeting a resident said that the log was missing.

GENERAL GOVERNMENT

Ms. Keys read meeting announcements, including the announcement of a Council Workshop on August 23rd.

- Ms. Keys moved and Mr. McLemore seconded a motion to accept with regret the resignation of Hal McDonald from his position as an alternate member of the Camp Hill Zoning Hearing Board.

FINANCE

Ms. Keys presented vouchers for payment.

- Upon a motion by Ms. Beckley, seconded by Mr. McLemore vouchers for payment in the amount of \$171,570.37 were unanimously approved for payment.

INFORMATION TECHNOLOGY

Mr. Buell reviewed a proposed updated website design indicating that a new service provider is proposed. The site will be more user friendly and will log the number of hits as well as provide other useful new features. There were additional comments about a preference for HTML files and WORD documents over PDF files, information on the sweeper schedule being incorrect and scanned ordinances being unclear and positioned improperly for reading. Certain sections of the Borough Code are also blank. A list-serv to inform residents of meetings was requested.

PUBLIC SAFETY

Mr. McBride presented reports from the Camp Hill Police Department and Fire Company and presented an Ordinance for adoption.

- Upon a motion by Mr. McBride, seconded by Mr. McLemore Ordinance #1024, creating school zone signage at Hoover Elementary and the Camp Hill Middle School was offered for adoption and was approved upon the following roll call vote:

Deb Keys	Yes
Richard McBride	Yes
Burke McLemore	Yes
David Buell	Yes
Liesl Beckley	Yes
Brian Musselman	Yes

Mr. McBride also recommended and Council agreed to the creation of a handicapped parking space at 214 S. 18th St. for a legally handicapped individual.

- Upon a motion by Mr. McBride, seconded by Mr. McLemore, Council unanimously approved the creation of a handicapped parking space at 214 S. 18th St.

Mr. McBride also discussed a 60-day trial of an exclusive pedestrian traffic light schedule at 24th and Market and 29th and Market Sts. The Public Safety Committee also recommends exclusive pedestrian cycles at 19th and 21st and Market Sts.

- Upon a motion by Mr. McBride, seconded by Ms. Beckley, Council approved a permanent change to an exclusive pedestrian cycle at 24th and 29th and Market Sts.
- Upon a motion by Mr. McBride, seconded by Ms. Beckley, the recommendation to provide exclusive pedestrian cycles at the lights at 19th and 21st and Market Sts. was also approved.

Mr. McBride requested approval of three items to be purchased from the federal police forfeiture fund including the purchase of (1) a networked computer service package and technical service contract; the purchase of (2) a bar coded evidence / equipment tracking system; and the purchase of (3) one portable / sign pole mount speed / radar device. Council deferred approval of items #1 and #2 pending more research.

- Upon a motion by Mr. McLemore, seconded by Ms. Beckley Council voted to unanimously approve the purchase of item # 3, the portable / sign pole mount speed / radar device at an approximate cost of \$4,000

Council also heard requests to the Fire Police to assist at the opening of the Giant on 10/12 – 10/16, and at the Good Shepherd Football Games on 8/20 and 8/27. Although Council has not approved these requests before, it needs to now to protect itself from increased liabilities.

- Upon a motion by Mr. McBride, seconded by Ms. Beckley requests to use Fire Police for the Giant opening from 10/12 – 10/16 and Good Shepherd Football Games on 8/20 and 8/27 were approved unanimously by Council.

PARKS AND RECREATION

Ms. Beckley presented the Parks and Recreation Report. She presented a request for use of Borough facilities by the domestic violence agency.

- Upon a motion by Ms. Beckley, seconded by Mr. Musselman, Council agreed to waive the rental fee for the use of Borough facilities for an event to be held the first Wednesday in October, 2005.

PLANNING & ZONING

Mr. McLemore presented the monthly Planning and Zoning Report. He discussed the possibility of the Borough changing its code inspection program to provide for a list of approved certified building inspectors that could enter into direct relationships with building permit applicants. This program would reduce costs to the Borough, allow for the burden of these expenses to be shifted from the taxpayer to the user, and allow for choice of approved inspectors. Harrison Bink, a local architect who was present, offered to help council draft the new program.

- Upon a motion by Mr. McLemore, seconded by Ms. Beckley, Council unanimously voted to authorize the Borough Solicitor to draft legislation to enact an approved third party inspection program.

Mr. McLemore also discussed the emerging efforts of the Camp Hill Community Development group to bring the planning for a number of Borough grants and grant opportunities under one auspice. He also discussed a plan to require residents to trim tree limbs that are a danger to emergency vehicles. Public Works has surveyed the Borough and identified over 600 residences with such trees.

PUBLIC WORKS

Mr. Musselman provided a report from the Public Works Committee. He presented the recommendation of the Committee to enter into a 2year extension with Penn Waste as the recycling and trash hauler for the Borough.

- Upon a motion by Mr. Musselman, seconded by Mr. Buell, Council unanimously voted to extend the Penn Waste contract for an additional 2 years through the end of 2007 at rates of \$14.21 per month during year #1 and \$14.87 per month during year #2.

Mr. Musselman also presented a Resolution to adopt fees for the operation of the Cemetery and Columbarium.

- Upon a motion by Mr. Musselman, seconded by Mr. McLemore, the new Cemetery Fee Schedule was adopted.

Mr. Musselman also requested authorization for the Borough Engineer to proceed to draft the necessary documents for the required permitting of the Creek R. repairs and Seibert Park walking trail rehabilitation that were funded by FEMA/PEMA after damages resulting from Hurricane Ivan.

- Upon a motion by Mr. Musselman, seconded by Ms. Beckley, the Borough engineer was authorized to proceed with work on permitting for the FEMA / PEMA projects on Creek Rd. and the Seibert Park walking trail.

EXECUTIVE SESSION

Council recessed at 9:10 PM for an Executive session to discuss personnel matters.

At 9:30 PM, Council reconvened and adjourned.

Respectfully Submitted,

Nanette Balmer, Secretary