

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
JULY 13, 2005**

Vice President Keys called the public meeting to order at 7:05 PM. Present were:

Deb Keys
Richard McBride
Burke McLemore
David Buell
Liesl Beckley
Brian Musselman

Also present were Mayor Doug Morrow, Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Borough Manager Nan Balmer, and Borough Engineer Mark Malarich.

MINUTES

Mr. Buell noted that the draft Minutes before Council now included reference to the independent auditing firm's report to Council that Borough bank accounts were not reconciled in 2003 and 2004 and that Borough accounts were not invested and accruing little or no interest.

- Upon a motion by Mr. McLemore, seconded by Ms. Beckley, the Minutes of the June 8, 2005 Council meeting were approved unanimously.

MAYOR'S REPORT

The Mayor welcomed County Commissioner Rick Rovegno who was in attendance. He also thanked and commended Officer Doug Hockenberry on a recent police investigation and arrest. The Mayor presented a Proclamation to a citizen who assisted in the apprehension of a suspect by providing surveillance tapes. His assistance led to the clearance of 3 attempted burglaries. The Mayor also reported on a meeting of the Camp Hill Economic Development Group which will present a proposal next month to start to plan and execute a downtown improvement program. The cost of the initial planning will be less than Council discussed funding. The Mayor also commended the Public Works Department for its quick response to an incident at 22nd and Market.

MANAGER'S REPORT

The Borough Manager reported to Council on a number of matters including emergency plans for pump stations and for Shaffer Alley in case of heavy rain, a draft Safe Routes to School application that, if approved, would repair Borough sidewalks on routes used to walk to school and repair Rt. 11 / 15 pedestrian Underpasses, design and bidding of a project to install decorative crosswalks on Market St., investment of all Borough accounts at market rate of

interest, a proposal to refinance Borough debt, efforts to collect the EMS tax from employers who had not yet remitted the tax, hiring of personnel, request by the developer of Hilltop Homes to defer consideration until the August 2005 Planning Commission meeting and pool safety. She discussed the reasons for recent problems with Borough street patching. She noted that although the street patches were poorly done, that the Public Works Department did an otherwise excellent job. Most critical priorities include the Act 537 Study that will address the Borough's sewage facility needs, the Safe Routes to School application, consideration of capital projects, debt refinancing, the 2004 audit, 2006 budget, economic development, insuring building permit fees keep up with the expenses of the inspection contractor, street repaving plan, and the Penn Waste contract.

Ms. Balmer introduced Raymond Madden, the new Borough Finance Manager. Mr. Madden reported that in his first 12 days at the Borough, he has worked to reconcile the Borough's General and Sewer Funds for the period January 2004 to April 2005, has transferred expenses to proper accounts and has begun to research the Borough's sewer billing process. Council welcomed Mr. Madden to the Borough.

CORRIDOR ONE

Commissioner Rick Rovegno presented the position of the Board of the Cumberland County Commissioners with regard to the Corridor One Rail Project. The position addressed support for construction of a grade separated crossing in Lemoyne, securing of a right of way to preserve options for the future, commencement of extended commuter rail between Harrisburg and Lancaster and, after trial period, analyze for extension to Carlisle considering how cost obligations will be met long term, and in the absence of the extension of commuter service to Carlisle, consider other public transportation enhancements while maintaining the option of commuter rail for the future.

PUBLIC COMMENT

Public comment included:

- Rick Logan noted specific locations where flooding was continuing after certain heavy rains in Shaffer Alley. On behalf of the residents, Mr. Logan asked that the Borough seek a resolution to the problem. He asked that Council members visit this area to view the flooding as it occurs. Mr. McBride noted that he had seen the flooding and was aware of severe flooding in Lemoyne as well after "gutter gusher" sudden rain storms. Mayor Morrow said that serious incidents of flooding in the area seemed to coincide with the installation of parking at Manor Care and JFC Employment and made suggestions about building a wall to detain the water. This matter was referred to the Public Works Committee.
- Keith Yorks thanked the Borough for being prepared with a pump during a recent rain storm. He asked not to continue to document the occurrence of flooding but to meet with the Public works Committee to identify cost effective solutions to the problem.
- Lou Thieblemot inquired about the absence of Council President Smith from this and previous meetings. He asked about the cost to the Borough to replace engineering notes

that he said were thrown out. Mr. Buell responded that the notes were not thrown out and were available.

- Ian Hayes suggested that green areas be developed to mitigate flooding.

HEALTH AND SANITATION

Mr. Buell presented a monthly report of sewer flows and maintenance activities. He discussed an Ordinance that Council had authorized be advertised that provided “Standard Specifications for Building Sewer and Sanitary Sewer Lateral Installations”.

- Mr. Buell made a motion, seconded by Ms. Beckley to adopt Ordinance # 1023 “Standard Specifications for Building Sewer and Sanitary Sewer Lateral Installations”. The Ordinance was adopted by the following roll call vote:

Mr. McBride	Yes
Mr. McLemore	Yes
Mr. Buell	Yes
Ms. Keys	Yes
Ms. Beckley	Yes
Mr. Musselman	Yes

Mr. Buell also reported that the Health and Sanitation Committee met and considered alternatives for handling the Borough’s projected future sewage flows and will make a recommendation to Borough Council.

GENERAL GOVERNMENT

Ms. Keys reported on upcoming meetings. Mr. McDonald was named as Alternate Member to an additional 3-year term expiring 12/31/08. Ms. Donahue’s term will run until 12/31/07 and Mr. Sohanage’s term will run until 12/31/06.

- Upon a motion by Mr. McLemore, seconded by Ms. Beckley, Mr. McDonald was named alternate member of the Zoning Hearing Board and Ms. Donahue’s and Mr. Sohanage’s terms were set to expire at 12/31/07 and 12/31/08 respectively.

Ms. Balmer presented the estimated engineering and pre-construction costs for the TEA-21 grant that will fund the installation of crosswalks along Market St.

- Upon a motion by Mr. McBride, seconded by Mr. Musselman, engineering costs of approximately \$6,000 were approved for the TEA 21 crosswalk project.

Ms. Balmer presented the estimated engineering and pre-construction costs for the Safe Routes to School grant application. These costs will be shared equally with the School District.

- Upon a motion by Mr. McBride, seconded by Ms. Beckley, pre-construction costs not to exceed \$20,000 to be shared equally with the School District were approved.

Council discussed the Cumberland County Board of Commissioners’ position on Corridor One. Mr. McLemore stated that preserving future options was acceptable but spending significant dollars was not. Council members agreed with the Commissioners’ approach to preserve future options regarding rail service.

- Upon a motion by Mr. McBride, seconded by Mr. Musselman, Council voted unanimously to support the position of the County Commissioners with regard to Corridor One.

FINANCE

Ms. Keys presented vouchers for payment.

- Upon a motion by Mr. Buell, seconded by Ms. Beckley vouchers for payment in the amount of \$217,417.61 were unanimously approved for payment.

Resolutions naming individuals permitted to sign on Borough accounts were presented for adoption.

- A motion was made by Ms. Beckley, seconded by Mr. McBride to approve Resolutions to name Jeffrey Smith, Deborah Keys, and Nanette Balmer as signers on all Borough accounts except the Community Recreation Account which also names Audrey Logar. The motion was amended after discussion to exclude the Resolution for the Police Forfeiture Account. After amendment of the motion, it was passed unanimously by Council.

Council discussed who should be signers on the Police Forfeiture Account.

- Upon a motion by Ms. Beckley, seconded by Mr. Buell, Council unanimously passed a Resolution providing for any three of: the Mayor Doug Morrow; the Police Chief Jan Ammons Council President Jeffrey Smith, and Council Vice President Deb Keys to serve as signers on the Police Forfeiture account.

Mayor Morrow presented a request to Council to spend \$34,000 from the Police Forfeiture Account for light bars, in-car camera systems, in-car VASCAR speed device, and training dummies. Ms. Keys requested a 5-7 year plan for the expenditure of these funds.

- Upon a motion by Mr. McBride, seconded by Ms. Beckley, Council approved the request to spend \$34,000 on police equipment.

Council discussed the West Shore Council of Government project to make legal services available to members for the purpose of negotiating cable franchise agreements and preparing Ordinances in response to Verizon's plan to lay fiber-optic cable to provide cable TV in central PA.

- Upon a motion by Mr. McBride, seconded by Ms. Beckley, Council unanimously agreed to spend up to \$2,000 on the COG's cable franchise project.

Ms. Keys announced that a Workshop was scheduled and will be advertised for Monday, July 18, 2005 for the purpose of considering the refinancing of Borough debt.

PUBLIC SAFETY

Mr. McBride presented reports for Camp Hill Police Department and Fire Company. With regard to a request to eliminate the prohibition on "No Right Turns from 32nd St. when school is not in session, Mr. McBride reported that the Public Safety Committee recommends not to change the prohibition when school is not in session because it will be too confusing. With regard to multi-way stop signs at 30th and Central, the Committee decided based on a traffic study that these

signs were not warranted. Mr. McBride noted a request for a handicapped parking space at 214 S. 18th St. which will be reviewed for recommendation at the next Council meeting.

- The Public Safety Committee requested that in response to a letter from the Camp Hill School District, an Ordinance be advertised providing for school zone “No Parking” signage at 2 locations at Hoover Elementary School and one location at the Camp Hill Middle / High School. The request was made to promote student safety and ensure access by fire apparatus. A question was raised about parent parking in these locations to pick up a child from the nurse’s office. McBride made motion that the Ordinance establishes a no parking zone at location no. 2. Beckley seconded the motion. The motion passed by a 6-0 vote. McBride made motion that the Ordinance establish a no parking zone at location no. 3, with the provision for a 30-foot long area for a 10 minute emergency pick up. Ms. Beckley seconded the motion. The motion passed by a 5-1 vote Mr. Buell voted no.

Mr. McBride also reported that the Fire Company would be reprogramming \$5,000 of Borough contribution earmarked for the installation of a key card building access system to the upgrading of an obsolete telephone system. Finally, Mr. McBride noted that a Camp Hill landowner had agreed to donate land toward a right of way to create a right turn lane from 21st. St. to the Bypass. Council agreed to prepare a Proclamation to thank Mr. Hoffer for donating the land.

PARKS AND RECREATION

Ms. Beckley presented the Park and Recreation Report, noting the success of the “Evening under the Stars” program and the installation of new playground equipment at Beverly and Seibert Parks as well as the upcoming Camp Hill Night at the Harrisburg Senators on August 13. She also reported that the Park and Recreation Committee and the Camp Hill School District had agreed to let Good Shepherd School use the football field twice during August while their facilities were under construction. She reported that the Lion Foundation conducted a groundbreaking for the new press box at Seibert Park. Public Works will contribute manpower to excavation, backfilling, stoning, and seeding. Mr. McLemore thanked the Manager and Mayor for expediting the project. It is expected to be complete in early September. A resident discussed poison ivy in the Park. Ms. Beckley responded that poison ivy was cleared from the public areas of the Park but not in the natural wooded areas. She also requested volunteers to help the Fire Company sell chicken barbeque tickets door to door.

PLANNING & ZONING

Mr. McLemore presented the monthly Planning and Zoning Report. He noted that an examination of building permit fees and codes staffing and contractor arrangements is a high priority. Mr. McLemore also urged those present to protect camp Hill’s future by marketing the community as a family friendly place to live.

PUBLIC WORKS

Mr. Musselman presented the Public Works report. Council asked that the repair to the gazebo at Willow Park be reviewed to determine a more aesthetically appealing fix than the current stained plywood.

- Mr. Musselman moved and Ms. Beckley seconded a motion to approve an additional \$4,000 in Liquid Fuels funding beyond what is included in the 2005 budget for storm water repairs in the public right of way. Council voted unanimously to approve the motion.
- Mr. Musselman moved and Ms. Beckley seconded a motion to approve the annual PennDOT Winter Maintenance Agreement. Council approved the motion unanimously.

Ms. Balmer reported on a request by PennDOT to pay just compensation for a temporary easement at 32nd and Chestnut Sts. in connection with improvements on Rt. 11/15. PennDOT will replace the sidewalk at this location while installing new curb. The offer is expected to come before the Borough in August.

With regard to a previous vote on the advertisement of an Ordinance to create new school “No Parking” zones:

- Mr. McLemore moved and Mr. Buell seconded a motion to rescind the previous vote approving authorization to advertise an Ordinance to create new school “No Parking” Zones”. Mr. McBride moved and Ms. Beckley seconded a motion to advertise an Ordinance to create School No Parking Zones at Hoover Elementary and Camp Hill Middle / High School and also to provide signage to create temporary parking within these zones for student emergency pick-up. The motions passed unanimously.

There was further discussion about the creation of a street repaving plan. Mr. McLemore said that no street paving plan has ever been presented or brought to Council for approval since he became a member of Council.

EXECUTIVE SESSION

Council recessed at 9:20 PM for an Executive session to discuss litigation.

At 10:05 PM, Council reconvened and adjourned.

Respectfully Submitted,

Nanette Balmer, Secretary