

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
APRIL 13, 2005**

Council President Smith called the public meeting to order at 7:00 PM. Mr. Smith reported that the Council Meeting was preceded by an Executive Session at 6:00 PM in which Council addressed a personnel matter and a matter of threatened litigation. Present were:

Jeffrey Smith, President	Brian Musselman
Richard McBride	Burke McLemore
Liesl Beckley	Dave Buell

Ms. Keys (absent)

Also present were Mayor Doug Morrow, Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Borough Manager Nan Balmer, and Borough Engineer Mark Malarich. Approximately 30 members of the public also attended.

Mr. Smith presented the Minutes of the March 9, 2005 Council Meeting:

- Motion was made by Mr. McLemore to approve the minutes. Motion was seconded by Mr. Buell. Council unanimously approved the minutes.

MAYOR'S REPORT

The Mayor had no formal report.

MANAGER'S REPORT

The Borough Manager reported that over \$60,000 was identified that was owed to the Borough from 2003 and 2004. Funds were recovered and Borough billing practices will be established. The Manager also reported that sewer bills were in the mail despite significant problems with software and address lists. The emphasis during the month continues to be on insuring that personnel are assigned to all tasks and that resident needs are addressed in a timely and responsive way. Ms. Balmer also noted Barry Kitzmiller's retirement as Sewer Foreman who served the Borough for 29 years.

PUBLIC COMMENT

Keith Yorks asked Council to consider cooperating with PennDOT to enlarge storm water facilities to serve the Shaffer Alley area. He suggested a test pit on State St. to determine location of utilities to determine possible realignment of storm pipe. Mr. Malarich commented that PennDOT was responsible for inlets and the road surface but not the storm water pipes. Mr. Yorko asked the Borough to act on a prior recommendation of the Borough Engineer that addresses identifying the location of utilities through a test pit in order to consider relocation of

the line. It was noted that during the recent heavy rainstorms there was no flooding in that area, suggesting that the cleaning of the line was effective.

Bill Botinari asked that the Borough consider placing temporary no parking signs before the sweeping contractor entered areas where there was on street parking. This matter was referred to Public Works for review. It was noted that because the Borough's street sweeper was an old piece of equipment and no longer suitable for sweeping the entire Borough, street sweeping was contracted out and will occur 4 times per year to coincide with trash collection schedule.

Rick Logan noted that 18 wheeler trucks make deliveries from Shaffer Alley, overstressing the road surface. Chief Ammons responded that eliminating weekly trash truck service in the alley would do more to decrease the stress on the alley than eliminating tractor trailer deliveries several times per year. Eliminating either trash pick-up or heavy commercial truck deliveries will inconvenience a business or residents or create public safety concerns.

Lisa Shultz asked that Council consider ways to make the Borough more pedestrian friendly. Mr. Buell described the activities of the Camp Hill Economic Development Group and Safe Routes to School group to improve the Borough's pedestrian routes. Mr. Smith noted that Borough Council acted in the Fall to create a requirement for no right turns from Rtes. 11/15 from 7 AM to 9 AM.

HEALTH AND SANITATION

Mr. Buell asked that a report of sewer flows be included in Council packets. He noted that the Lemoyne Authority Minutes indicated plans for station mapping and scheduled repairs.

The Borough Engineer recommended that because the Uniform Construction Code did not apply to construction located in the Borough's right of way, the Borough should adopt standards for the construction of sewer laterals, which in Camp Hill are the responsibility of the property owner. As a result of the lack of current standards, the sewer clean-out at curbs and the connection to the main currently are now constructed without approved Borough standards. Faulty construction can result in leakage and inflow into the collection system which overloads pump stations. Annually, in addition to any new development, 10 to 12 laterals are replaced by property owners. The proposed specifications would be reviewed by the Health and Sanitation Committee.

- Mr. Buell motioned for approval of The Engineer's proposal to develop these standards at a cost of \$1,100 in order to maintain the laterals into the future through a uniform code that affixes responsibility on the property owner. The motion was seconded by Mr. McLemore and unanimously approved by Council.

The Borough Engineer reported that the PA Department of Environmental Protection approved and agreed to fund at 50% upon completion, the Borough's Phase One Task and Activity Report that will study current and future sewage flows in the Borough. Data from the recent heavy rains will be included.

Mr. Buell expressed his gratitude on behalf of Council to Barry Kitzmiller who has recently retired as Public Works Foreman after 29 years of service to the Borough.

GENERAL GOVERNMENT

Ms. Beckley noted an addition to the agenda, indicating that the West Shore Council of Governments will meet on April 18th.

With regard to the Zoning Hearing Board, Council considered three new members.

- Upon a motion by Ms. Beckley, seconded by Mr. McLemore, Hal McDonald, Deborah Donahue, and Kirk Sohanage were appointed to the Zoning Hearing Board. Council unanimously approved the motion.

Ms. Beckley presented the vouchers for the month of March. Mr. Buell asked for information regarding check number 6712 which was for a copy machine for the police department.

- Ms. Beckley moved and Mr. Musselman seconded a motion to approve payment of vouchers in the amount of \$244,719.88. Council unanimously approved the motion.

PERSONNEL, POLICIES & PROCEDURES

Ms. Beckley presented a Resolution from the Personnel, Policies & Procedures Committee setting the compensation of part-time and seasonal Borough employees.

- Ms. Beckley moved and Mr. Buell seconded a motion adopting a Resolution to set compensation for these employees. Council unanimously approved the Resolution.

PUBLIC SAFETY

Mr. McBride presented reports for Camp Hill Fire Company, Fire Police, and Emergency Medical Services as well as for the Camp Hill Police Department. Mr. McBride reported on an April 5th Public Safety Committee meeting in which the Fire Police requested that the Borough provide equipment and supplies for approximately \$4,000.

- Mr. McBride moved and Mr. McLemore seconded a motion to authorize the Fire Police to spend up to \$5,000 for these equipment and supplies and that the expenditure be funded with proceeds from the EMS Tax. The motion unanimously passed.

Mr. McBride also addressed concerns of property owners abutting Shaffer Alley about tractor trailer traffic that may be detrimental to the road surface. It was noted that greater preservation of the road surface can be accomplished by eliminating weekly truck traffic in the alley. Changing the delivery site for commercial deliveries will create a traffic hazard. Ms. Beckley pointed out that in any event, the Borough had no jurisdiction regarding the rights to use the alley as it was a private matter. Mr. McBride and Mr. McLemore agreed to meet with the neighbors to discuss the matter further.

There was additional discussion about the alley that intersects with High St. at the Lemoyne line near the water tower. Mr. Feinour advised that ordinances in the late 1970's vacated parts of High, Summit and Myrtle Sts. and, as a result, ownership passed to adjoining property owners and these streets cannot be used as through streets without the permission of the private owners.

Mr. McBride discussed a recommendation to create a "No Parking Zone" on the West side of N. 28th St. between Walnut and Logan Sts.

- Mr. McBride motioned and Ms. Beckley seconded the motion to authorize the Solicitor to draft and advertise Ordinance establishing a "No Parking Zone" between the hours of

7:30 AM and 3:30 PM on days that school is in session and to designate it as a “School Drop-Off Zone”.

Mr. McBride also recommended and Public Safety will take action to request moving a bus stop to the East of 24th St. so that it does not interfere with a crosswalk at 24th & Market.

Mr. McBride discussed a prior action of Council to authorize the solicitor to draft an Ordinance reducing the speed limit on Creek Rd.

- Mr. McBride made a motion, seconded by Ms. Beckley, for the solicitor to draft and publish an Ordinance to reduce the speed limit on Creek Rd including through Seibert Park.

PARKS AND RECREATION

Ms. Beckley discussed the Borough’s Community Development Block Grant. The grant was provided by the County to create handicapped access into the Borough swimming pool. Because the proposed designs for the improvement would limit use of the shallow end of the pool, create a potential hazard, and limit the use of the pool for competitive swimming events, the Borough is in discussion with the County about alternative uses for the grant. Upon submission of a revised scope of work, the County agreed to consider the Borough’s use of the funds to improve sidewalks in certain areas of the Borough in order to create greater access to Borough residents who have mobility limitations.

- Upon a motion by Ms. Beckley, seconded by Mr. Buell, Council unanimously authorized the Borough Manager to submit a revised scope of work to the County for this grant.

Ms. Beckley also reported on the Recreation Director’s recommendation on the replacement of swing sets in Beverly and Seibert Parks. The swings need to be moved to provide for adequate clearance. Because of their age and their foundation in concrete, it is recommended that these swings be replaced so that safety is insured. This expense can be charged to the “brick fund” which is made up of private donations. Ms. Beckley also reported on the ordering of an approved mulch safety surface for the playground apparatus. Council asked that staff look into shredded tires as a more permanent alternative. Ms. Beckley also reported on repairs to Mayfred Lane. She reported that the Borough Recreation Department will hold a Kite Festival at Fiala Field on May 15th from Noon to 4:00 PM.

Council also agreed to allow the Lion’s Foundation to hold a carwash at the Borough Building on May 21st providing that proof of insurance and a traffic plan to avoid obstructing the Fire Company was provided. Council also discussed a proposal to permit Fireworks at Seibert Park after high school graduation.

- Ms. Beckley moved that the Borough allow the Fireworks, provided that the School District and fireworks vendor provided proof of adequate insurance, was approved for appropriate permits, provided notice of the event to neighbors, and reimbursed the Borough for the costs of police personnel. Mr. McBride seconded the motion which was passed unanimously by Council.

PLANNING & ZONING

Mr. McLemore presented a Monthly Report of Codes and Zoning Activity. He reported on the that a 14 unit land development plan was before the Commission. The Commission is seeking legal interpretation on the Open Space provision of the subdivision and Land Development Ordinance.

Mr. McLemore also presented a proposal to increase the membership of the Zoning Hearing Board from 3 to 5 members in order to increase participation of Borough residents and help to insure a quorum at meetings. There was discussion about the benefits of a 5 member versus a 3 member Board.

- Mr. McLemore moved and Mr. McBride seconded a motion for the Solicitor to draft and publish an Ordinance amending the Borough Code to increase the membership of the Zoning Hearing Board to 5 members.

PUBLIC WORKS

Mr. Musselman reported for Public Works, referring Council to the Engineer's report.

EXECUTIVE SESSION

Borough Council recessed for an executive session at 9 PM to discuss personnel and a legal matter.

The meeting reconvened at 9:55 PM for further business:

- Mr. McLemore moved and Ms. Beckley seconded a motion to appoint Attorney Shaun Henry to advise the Borough regarding labor matters. The Motion was unanimously approved.

The meeting adjourned at 9:56 PM.

Respectfully Submitted,

Nanette Balmer, Secretary