

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
JANUARY 12, 2005**

Council President Smith called the public meeting to order at 7:00 PM. Present were:

Jeffrey Smith, President	Brian Musselman
Debbie Keys	Richard McBride
Burke McLemore	Liesl Beckley
Mr. Buell (absent)	

Also present were Mayor Doug Morrow, Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Borough Manager Nan Balmer, and Borough Engineer Mark Malarich.

Mr. Smith presented Minutes of the December 8, 2004 Council Meeting:

- Motion by Mr. McBride to approve the minutes. Second by Ms. Keys. Unanimously approved.

Mr. Smith presented Minutes of the December 30, 2004 Special Council Meeting:

- Motion by Mr. McBride to approve the minutes. Second by Ms. Beckley. Unanimously approved.

MAYOR'S REPORT

Mayor Morrow reported:

- An acknowledgement of Walt Emory who was recognized for his 25 years of service to the Boy Scouts.
- Work is continuing to resolve issues raised by the potential closure of the West Shore Booking Center. He noted that a positive outcome is expected and that the "worst case" option being considered could result in a cost to Camp Hill of \$24,000, while other options would be more favorable.
- John Page is contributing \$500 to the Borough for its discretionary use. Mr. Smith accepted the contribution gratefully and directed the Borough Manager to send a letter of thanks.
- The Camp Hill Economic Development Committee will provide a plan to Borough Council by February to be submitted for funding to the PA Downtown Center's Main Street program. Mr. Smith requested a draft plan as soon as it is available. CHEDC also asks the Borough to consider defining parking spaces on Market St. and in the rear of businesses.
- The Lion Foundation will hold a Gala event and reports that there is enough funding for programs planned for next school year. The Foundation has opened an office.
- The Mayor announced that he has no business or financial interest in Rhodes Development. He has filed his annual ethics statement with the Borough.

MANAGER'S REPORT

The Borough Manager reported on end-of-year activities, preparation for audit, administrative matters and the creation of an inventory of outstanding Borough projects and business issues. A 2005 Work Plan and monthly report were provided to Council.

PUBLIC COMMENT

Public comment included:

- Molly Robertson requested information on personnel matters in the Borough. Ms. Balmer commented on general administrative tasks but would not comment on personnel matters regarding specific individuals. Mr. Smith confirmed that Colleen Fickes had submitted her resignation effective January 24th.
- Tom Brenner discussed his review of a proposed federally funded pool renovation project, advising Council to continue to consider design alternatives that would address the needs of the physically disabled without compromising the needs of swimmers in the shallow end of the pool or jeopardizing the swim team program which serves the community's youth and which also provides revenue for pool upgrades through swim meets.
- Harvey Graybill asked that the Borough consider improvement of the extension of Dighton St. beyond the "Road Closed" sign. As an alternative, Mr. Graybill requested permission to place gravel in the unpaved section of Dighton St. to provide access to his building lot. Mr. Feinour and Ms. Balmer were directed to consider the request and provide a response.
- Sean Sparks presented a letter regarding a zoning matter and asked that the Borough consider whether the Lemoyne Wastewater Treatment Plant is able to provide adequate long term wastewater treatment capacity for the Borough.
- Wayne Weber commented about the County's plan to close the West Shore Booking Center, suggesting that the County consider the impact on local municipalities. Also in response to a question, he was advised that the Borough does not now have a list of streets proposed for improvements and that he can inquire again at a later time.

GENERAL GOVERNMENT

Ms. Keys introduced Commissioner Bruce Barclay and County Economic Development Director Douglas Wendt, who discussed the County's plan to redirect County hotel tax proceeds to a new Cumberland County tourist promotion entity rather than to the existing regional agency based in Hershey. Discussion addressed problems with the current regional tourism promotion agency, including lack of Cumberland County representation on the governing body, inadequate tourism promotion activities for Cumberland County, especially relative to the hotel tax contributions provided from Cumberland lodging businesses. Concerns were also addressed about the proposed Cumberland County plan including cost, return on investment, and the future relationship to the existing regional tourist promotion efforts. A draft resolution was presented by the County for consideration which was adopted in part as follows:

- Motion made by Mr. McLemore, second by Ms. Keys to approve a resolution indicating that Council concurs with the action of the Cumberland County Commissioners in designating the Cumberland Area Economic Development Corporation, dba as

Cumberland Valley Visitors Bureau, as the tourist development agency for the County of Cumberland. Unanimously approved.

Ms. Keys announced upcoming Borough meetings. Ms. Balmer noted a correction to the written agenda, stating that the Planning Commission Meeting scheduled for Tuesday January 18 is likely to be held, pending receipt from the developer of a revised Camp Hill Mall land development plan.

Ms. Keys presented a request from the Historical Society of Camp for a gift or loan of a bronze plaque commemorating the 1997 Nobel Prize in physics won by Camp Hill resident Dr. William Phillips. Council discussed the significance of the achievement and decided to lend the plaque:

- Motion by Ms. Keys to lend the plaque to the Historical Society for a period of 6 months. Mr. McLemore requested an amendment to the motion that after 6 months, the plaque would be hung in Borough Hall permanently. Ms. Keys agreed to the amendment. Ms. Beckley seconded and the motion passed unanimously.

Ms. Keys announced the resignation of Dr. Nester from the Board of Health.

Ms. Keys presented the names of Megan Aschenbrenner and Joe Stanisic for confirmation as members of the Recreation Commission:

- Motion by Ms. Keys, second by Ms. Beckley to confirm Ms. Aschenbrenner and Mr. Stansic to serve on the Recreation Commission. Unanimously approved.

Ms. Keys presented the names of Myra Gons and David Cordier for re-appointment to the Market St. Design Review Board and the name of Sue Schreckengaust for appointment:

- Motion made by Ms. Keys, second by Mr. Musselman to re-appoint Ms. Gons and Mr. Cordier and to appoint Ms. Schreckengaust to the Market St. Design Review Board. Unanimously approved.

Ms. Keys presented an Ordinance for advertisement by the Solicitor to permit the elected tax collector to provide tax certifications at the request of the public and to charge a fee of \$5 for each tax certification requested. Mr. Feinour advised that the Ordinance will be followed by a proposed resolution to permit the Borough to change the fee as needed. The legislation will rescind any prior actions by the Borough regarding tax certifications by the elected tax collector:

- Motion by Ms. Keys to approve advertisement of the proposed Ordinance to permit the elected tax collector to collect tax certification fees, seconded by Ms. Beckley. Unanimously approved.

Ms. Keys presented a proposal from the firm of Brown, Schultz, Sheridan, and Fritz to provide auditing services to the Borough. Ms. Keys noted that an RFP was sent to 7 accounting firms and that only one firm responded.

- Motion by Ms. Keys to appoint the firm, second by Ms. Beckley. Unanimously approved.

Ms. Keys presented vouchers for payment in the amount of \$128,381.16.

- Motion by Mr. McLemore to approve payment of vouchers. Second by Mr. McBride. Unanimously approved.

At this point in the meeting there was a discussion about Planning Commission and Zoning Hearing Board members whose terms had expired and the need to review their status and make necessary appointments and reappointments so that the actions of these boards would be legal and so that a quorum of members would be available for their meetings.

HEALTH AND SANITATION

Mr. Musselman presented the Health and Sanitation report, including the minutes of the Lemoyne Authority which all became part of the minutes.

Borough Engineer Mark Malarich presented an Engineer's Report, discussing sewage flows from the Borough, the effectiveness of the Borough's infiltration and inflow repair projects, the executed Memorandum of Understanding between the Boroughs of Camp Hill, Lemoyne, and Wormleysburg, and the next step to do a planning study of long term Borough sewage treatment needs in preparation for a possible intermunicipal Act 537 Plan.

PUBLIC SAFETY

Mr. McBride submitted the monthly reports of the Camp Hill Fire Company and the monthly and annual reports of the Camp Hill Police Department which were made part of the minutes. Ms. Beckley publicly thanked those who served as "Santa Volunteers".

PARKS AND RECREATION

Ms. Beckley submitted the monthly and annual reports which were made part of minutes. She requested authorization for the Borough to apply for funds to improve the stream and abutting land in Willow Park. Three grants for up to \$65,000, requiring no matching dollars from the Borough, are for the purpose of preserving tributaries of Cedar Run and will be prepared by the Chesapeake Bay Alliance for a project with the Borough and the PA Environmental Council. The Borough will approve the plan and agree in advance prior to grant submission or the making of any improvements.

- Motion by Ms. Beckley, second by Ms. Keys to authorize the Alliance to prepare the grant application as described. Unanimously approved.

PLANNING AND ZONING

Mr. McLemore presented the minutes of the Planning Commission of 12/21/04 that recommend approval of the Maple Rd. Final Minor Subdivision Plan. The plan creates a buffer between 2 residential structures. No other property owners are involved.

- Motion made by Mr. McLemore, seconded by Mr. McBride to approve the Maple Rd. plan and incorporate the plan as part of the record of the proceeding. Unanimously approved.

PUBLIC WORKS

Mr. Musselman submitted a monthly report which was made part of minutes.

At this point in the meeting, Ms. Beckley announced that she had, as a result of an inquiry, extended an invitation to the Fire Chief to sit with Council during its meetings. Because of the demands of his duties, the Fire Chief declined to attend on a regular basis but will attend whenever he is needed.

In addition, Ms. Keys announced that there will be a Special Meeting of Borough Council on Tuesday, January 18, 2005 at 7:00 PM.

EXECUTIVE COMMITTEE

Borough Council recessed for an executive session at 8:37 PM to discuss legal and personnel matters.

ADJOURNMENT

The meeting reconvened and then immediately adjourned at 10:05 PM.

Respectfully Submitted,

Nanette Balmer, Secretary