

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
DECEMBER 8, 2004**

Council President Smith called the public meeting to order at 7:00 PM. Present were:

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| Jeffrey Smith, President | Brian Musselman |
| Debbie Keys | Richard McBride |
| David Buell | Burke McLemore |
| Liesl Beckley | |

Also present were Mayor Doug Morrow, Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Borough Manager Nan Balmer, and Borough Engineer Mark Malarich.

Mr. Smith presented Minutes of the November 10, 2004 Council Meeting:

- Motion by Mr. Musselman to approve the minutes with correction of address in Public Works monthly report. Second by Ms. Keys. Unanimously approved.

Mr. Smith presented Minutes of the November 29, 2004 Special Council Meeting:

- Motion by Ms. Beckley to approve minutes. Second by Ms. Keys. Unanimously approved.

MAYOR'S REPORT

Mayor Morrow reported that Cumberland County planned to close the West Shore Booking Center to save \$700,000. This move would create issues of public safety and increased cost for Camp Hill and other municipalities. The Mayor and Police Chief requested the official support of Borough Council.

- Motion by Ms. Keys that Council support Mayor Morrow and Chief Ammons in their quest to retain the West Shore Booking Center as open and operating facilities. Mr. Musselman suggested an amendment revising the motion to request that the Cumberland County Commissioners reconsider closing the West Shore Booking Center. Ms. Keys motioned to accept amendment. Ms. Beckley seconded. Motion unanimously approved.

MANAGER'S REPORT

Council President Jeff Smith introduced Nan Balmer, new Borough Manager. Ms. Balmer thanked Council, staff and residents for their help and support and presented a brief report, emphasizing the need to create a document filing and storage system.

PUBLIC COMMENT

Public comment included:

- Molly Robertson supported Mayor and Council in their efforts to save the West Shore Booking Center.
- Aubrey Sledzinski asked that Council consider not approving the Sewer Planning Module for the Rhodes property while zoning for the property is under appeal. Attorney Feinour advised that the court action in the Rhodes development case does not act as a stay of proceedings.
- Mr. Whitman expressed his general approval of Council action to date on the 17th St. development.

HEALTH AND SANITATION

Mr. Buell presented a monthly Health and Sanitation report which became part of the Minutes.

Borough Engineer Mark Malarich presented an Engineer's Report.

Mr. Buell presented a proposed Memorandum of Understanding between Camp Hill, Lemoyne, and Wormleysburg that provides for studies of the long term wastewater treatment needs of each of these communities. The study is a first step toward the possible development of a joint Act 537 Sewage Facilities Plan.

- Motion by Mr. Buell to sign memorandum. Second by Mr. Musselman. Unanimously approved.

Mr. Buell presented a Resolution to approve the Sewer Planning Module for the Rhodes N. 17th Street Project, consistent with Council's September 2004 action approving the project's land development plan. Molly Robertson, a resident, stated environmental and procedural reasons for Council to disapprove the Sewer Planning Module. Mr. Malarich indicated that the Module and application complied with requirements in all material respects and recommended approval of the Module. Mr. Smith stated that Council could choose to approve the Module or delay consideration until a future date, but noted that module would be deemed approved if no action was taken by Council by December 19, 2004. Atty. Feinour advised that he saw no basis to disapprove the Module.

- Motion by Mr. Buell to adopt the Resolution to approve the Rhodes Sewer Planning Module and have Secretary execute appropriate documents. Seconded by Ms. Keys. Discussion followed. Motion by Mr. McLemore to table action on the Resolution. Second by Mr. McBride. Motion to table unanimously approved.
- Council Pres. Smith directed Atty. Feinour to review the matter in light of Ms. Robertson's objections and advise Council prior to December 19, 2004 if his opinion changed after further review.

GENERAL GOVERNMENT

Ms. Keys distributed the monthly reports which were made part of the Minutes.

Ms. Keys announced the resignation of Mr. John Class who served for nearly 40 years on the Planning Commission and Zoning Hearing Board. Ms. Balmer will prepare a letter of thanks which will be circulated to all Borough Council members for signature. Ms. Keys will work to fill the vacancy on the Planning Commission as soon as possible.

Ms. Keys presented vouchers for payment in the amount of \$204,520.50:

- Motion by Ms Keys to approve payment of vouchers. Second by Ms. Beckley. Unanimously approved.

Ms. Keys presented the Year 2005 Budget for consideration:

- Motion by Ms. Keys to adopt the published 2005 Year Budget. Second by Mr. Buell. Motion by Ms. Beckley to amend the motion to include a revision to the language in the Fire and Ambulance Services section of the Budget to indicate that payments to the Fire Company will be made subject to the timely filing of financial reports. Second by Mr. Musselman. Motion by Ms. Keys to approve the Year 2005 Budget as amended. Second by Ms. Beckley. Unanimously approved.
- Council Pres. Smith presented Budget Amendment #1, which is a correction of the 2005 real estate tax millage to 1.881 mils caused by Cumberland County's reassessment of property values.
 - Motion by Ms. Keys to approve Budget Amendment # 1. Second by Ms. Beckley. Unanimously approved.

Ms. Keys presented an Ordinance establishing the Real Estate Tax millage for 2005 at 1.881 mils. Second by Ms. Beckley.

- Roll call vote for the ordinance:

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|--------------|-----|---------------|-----|
| Ms. Beckley: | Yes | Mr. Buell: | Yes |
| Ms. Keys: | Yes | Mr. McBride | Yes |
| Mr. McLemore | Yes | Mr. Musselman | Yes |
| Mr. Smith | Yes | | |

Ms. Keys presented the Minimum Municipal Obligation for the Police Pension Plan, calculated at \$0 for 2005.

- Motion by Ms. Keys to approve. Seconded by Mr. McBride. Unanimously approved.

Ms. Keys presented a Resolution to Waive Employee Pension Contributions to the 2005 Police Pension Plan.

- Motion by Ms. Keys to adopt a Resolution waiving Pension Contributions to the 2005 Police Pension Plans. Seconded by Mr. McBride. Unanimously approved.

Ms. Keys presented a Resolution to authorize an interim borrowing of certain funds not to exceed \$350,000 from the sewer fund at the prevailing market rate of interest and transfer of such borrowed funds to the general fund on an as needed basis, as determined by the Borough Manager.

- Motion by Ms. Keys to adopt said Resolution. Mr. Buell seconded the motion. Unanimously approved.

Ms. Keys presented the 2005 schedule of meetings for Borough Council and the Camp Hill Planning Commission.

- Motion to advertise and adopt the schedule for advertisement. Second by Mr. Buell. Unanimously approved.

Deb Keys presented a request for a \$500 contribution to the Neighborhood Dispute program which serves Camp Hill:

- Motion by Ms. Keys to approve the contribution. Second by Mr. McLemore. Unanimously approved

PUBLIC SAFETY

Mr. McBride submitted the monthly reports of the Camp Hill Fire Company and Police Department and they were made part of the minutes.

Mr. McBride presented the Domestic Animal Protective Services Agreement with the Human Society of Harrisburg Inc. through 2005:

- Motion by Mr. McBride to approve the 2005 Domestic Animal Protective Services Agreement with the Humane Society. Second by Ms. Keys. Unanimously approved.

Mr. McBride noted that there will be a recommendation to Council within the next several months regarding the 17th St. crosswalks and “Walk to School Project”.

PARKS AND RECREATION

Ms. Beckley submitted the monthly report which was made part of minutes. She thanked all who came to the tree lighting ceremony and asked for volunteer elves to help the Fire Company during Santa’s tour of the Borough.

PLANNING AND ZONING

Mr. McLemore stated that no meetings held last month.

Mr. McLemore presented the 2005 Agreement for the Cumberland County for Municipal Planning Advisory Services which are provided at no charge to Borough, recommending that the Borough use the services as needed.

- Motion by Mr. McLemore to approve the agreement. Second by Mr. McBride. Unanimously approved

PUBLIC WORKS

Mr. Musselman submitted a monthly report which was made part of minutes. He announced the last leaf collection will be December 10, 2004. He reported that Schaffer Alley was flushed. Council discussed the acquisition and placement of Snow Flakes on Market St. and referred this for consideration by the Public Works Committee. The Public Works Committee was also asked to consider a one time leaf pick up in the spring.

EXECUTIVE COMMITTEE

Borough Council recessed for an executive session at 8:45 PM to discuss legal matters. Borough Council reconvened in open session at 9:50 PM.

OTHER BUSINESS

Mr. Smith presented a proposal to give employees \$100 gifts in lieu of the traditional Borough Christmas party:

- Motion by Ms. Beckley to give each full-time employee and the crossing guards a gift of \$100. Second by Mr. Buell. Unanimously approved. Ms. Balmer was directed to present each employee's gift in person.

Mr. Buell presented issues regarding the Borough's restaurant inspection program under the Board of Health:

- Motion by Mr. Buell, seconded by Ms. Beckley to direct the Solicitor to draft an updated Ordinance governing Board of Health functions and fees. In the interim, the Borough Manager is directed to correspond with the PA Department of Health requesting that the state act under its authority to conduct necessary inspections of Borough food service establishments. Unanimously approved.

Ms. Keys brought the new PA Emergency Municipal Service (EMS) Tax option to the attention of Borough Council:

- Motion by Ms. Keys, second by Ms. Beckley to direct the Solicitor to draft and publish an Ordinance for consideration by the Borough to institute an Emergency Municipal Services Tax at the rate of \$52 per year with an exemption for employees earning less than \$5,200 per year. Mr. Musselman noted his opposition. The motion passed with Ms. Keys, Ms. Beckley, Mr. Smith, Mr. Buell, and Mr. McBride voting Yes, and Mr. Musselman and Mr. McLemore voting No.

ADJOURNMENT

The meeting adjourned at approximately 10:20 PM.

Respectfully Submitted,

Nanette Balmer, Secretary