

BOROUGH COUNCIL OF CAMP HILL

MINUTES OF REGULAR MEETING

March 10th, 2004

**2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PENNSYLVANIA**

Council President Smith called the public meeting to order at 7: 05p.m. Present were:

Dave Buell
Burke McLemore
Jeffery Smith

Deb Keys
Brian Musselman

Also present were Edward J. Knittel, Borough Manager; Jan Ammons, Police Chief; Tim Maro, Assistant Borough Manager; J. Stephen Feinour, Borough Solicitor; Natalie Blackman, Secretary.

Mr. Smith stated that Council had been in executive session from 6:30 p.m. until present for legal matters.

Mr. Smith presented the minutes from the January 14th and January 21st meetings. Mr. McLemore motioned for acceptance of minutes, Mrs. Keys seconded. The minutes were unanimously approved.

MAYOR'S REPORT

There was no formal report from the mayor.

MANAGER'S REPORT

Mr. Knittel distributed copies of his report as well as the report of the Assistant Borough Manager, and they were made part of the minutes.

VISITORS

Amanda Trimmer of 859 Country Club Rd and Alley Miller of 221 S 15th St. gave a brief description of there Girl Scout Troop 660 project to paint a mural along the walk way that leads to Siebert Park. Joan Fonte of North 26th St. Requested the assistance from Mr. Maro in regards to supplying a power wash to get the tunnel ready to be painted.

HEALTH AND SANITATION

Mr. Buell distributed copies of the monthly report and they were made part of the minutes.

Mr. Malarich distributed a copy of his report and they were made part of the minutes. Mr. Malarich gave on update on the status of the rehabilitation project on the

Creek Road and Athol Street pumping stations. Mr. Malarich presented Payment Estimate No.6 and recommended that Council authorize payment in the amount of \$9,9301.51 to Johnston Construction. Mr. Malarich stated that the total quantity of concrete used was less than what was indicated in the contract therefore there will be a change order to deduct that amount from the contract next month. Mr. Buell motioned to approve payment of \$9301.59 to Johnston Construction. Mr. McLemore seconded, and the motion was unanimously approved.

Mr. Knittel, presented several invoices, No. 141, from the Lemoyne Municipal Authority for work performed at the Lemoyne Waste Water treatment Facility in the amount of \$27,293.75. This work was budget in the 2004 Special Funds - Sewer.

Mr. Buell motioned for the payment invoice total \$27,293.75; Mrs. Keys second the motion. The motion was unanimously approve.

Mr. Malarich indicated that he is completed the act 57 Capital Charges Study for the Sanitary Sewer System, connection fees and tappin fees. This study should be presented to Council at its April meeting.

GENERAL GOVERNMENT

Mrs. Key distributed copies of the monthly report and they were made part of the minutes. Mrs. Keys informed Council that there is a 2003 Financial Interest from that needs to be filled out by May and handed back to Mr. Knittel.

Meetings: WSCOG on March 15th, at 7pm, the Planning Commission March 16th, at 7pm; the Market Street Design Review March 18th at 8:30 a.m.; the Camp Hill Safety Committee March 25th, at 12 noon.

Mrs. Keys motioned to authorize Mr. Smith to sign the Memorandum of Understanding between the Borough and Cumberland County Conservation District for the necessary reviews as required by the NPDES/MS4. Mr. Musselman seconded the motion. The motion was unanimously approved.

Mrs. Keys presented copies of the Fredricksen Library 2003 report. Mrs. Keys introduced several correspondences to be sent to PennDOT, pertaining to restricting Right Turns from South 32nd street, the revised traffic signal at Market and 21st Street and posting of additional signal on Rts 11-15 encouraging the use of Rt 581 to help reduce traffic passing through the borough and neighboring municipalities.

Mrs. Keys motioned to send the letter dated March 11th to Mr. Jones in regards to the No Right Turn from South 32nd St., Mr. Buell seconded the motion. The motion was unanimously approved.

Mrs. Keys motioned to approve the sending of the letter to PennDot in regards to the traffic signal at 21st and Market with an advanced left east bound along Market St. and for PennDOT to absorb the cost. Mr. Musselman seconded the motion. The motion was unanimously approved.

Mrs. Keys spoke in regards to the installation of additional signs on Rt. 581 to direct pass through traffic to stay on Rts 581 and Rt. 81 thereby avoiding additional traffic on Rts. 11&15. Mr. McLemore suggested tabling the issue and having it placed in the Borough newsletter so that residents and business owners would have an opportunity to voice their opinions on this matter. Mrs. Keys motioned to send out letters to the

different municipalities in regards to this matter. Mr. Musselman seconds the motion; the motion was unanimously approved.

Mrs. Keys motioned for the payment of vouchers in the amount of \$62, 687.86, seconded by Mr. Musselman. The motion was unanimously approved.

Mrs. Keys motioned for the acceptance of the Traffic Signal Maintenance agreement for proposed new traffic signals at Ridge Rd. And North 21st Street and the Camp Hill Bypass and 21st street. Mr. Musselman seconded the motion. The motion was unanimously approved.

PUBLIC SAFETY

Mr. Musselman distributed the monthly report from the police and fire departments. Mr. Musselman presented a request from the National Multiple Sclerosis Society for permission to conduct its 2004 MS Walk scheduled for Sunday April 18, 2004. Mr. Musselman motioned that council approve the walk to be held within the Borough; Mrs. Keys seconded the motion. The motion was unanimously approved.

Mr. Knittel stated that PAWC needed a response as to their letter received during the last meeting asking for the installation of Fire Hydrants along N. 15th Street to service the proposed townhouse coming up in Lemoyne. Mrs. Keys moved that the Borough not authorize two additional fire hydrants along N. 15th, Mr. Buell seconded the motion. The motion was unanimously approved. Mrs. Keys modified her prior motion to include that the Borough would not have a problem allowing PAWC to put the hydrants in if Lemoyne takes on the responsibility of the maintenance and all cost involved. Mr. McLemore seconded the motion. The motion was unanimously approved.

PARKS AND RECREATION

Mr. Buell distributed the monthly report and they were made part of the minutes. Mr. Buell announced dates of upcoming events. Mr. Buell moved that a \$100.00 deposit be required for all non-profit organizations using the borough building and a \$25.00 charge for failure to cleaning . Mrs. Keys seconded the motion. The motion was passed; Mr. Smith abstained.

PLANNING & ZONING

Mr. McLemore distributed the of the Planning Commissions February 17th,meeting.

Mr. McLemore spoke in regards to the UCC ordinance, and the time frame for action by Borough Council regarding opting-in or out of the UCC. Mr. McLemore motioned for Camp Hill Borough to Opt-In with regards to the UCC; Mrs. Keys seconded the motion. Mr. McLemore amended his motion to authorize Mr. Feinour to prepare an ordinance for review at the next months meeting; Mrs. Keys seconded the amendment. The motion was unanimously approved. Mr. McLemore made a motion for Mr. Knittel to contact the West Shore COG authorizing it to serve as the appeals board

for the Borough under the UCC; Mrs. Keys seconded. The motion was unanimously approved.

Mr. McLemore stated that the Proposed New Zoning Ordinance Hearing has been postponed for a week and will be rescheduled for sometime around the 23rd of March.

Steve Quigley with H. Edward Black and Associates, provided a brief description of the proposed addition to the Good Shepherd Church and its new Parish Center. Mr. Quigley agreed to conduct a perk test as per the borough's engineers recommendation of March 9, 2004, pertaining to stormwater infiltration and make any necessary adjustments to the plan as per the test results.

Mr. Malarich explained that all review comments have been addressed and the planning commission has approved the plans.

Mr. McLemore motioned that approval of the plan provided that Items 1,2 and 3 (March 9, 2004) per Mr. Malarich review letter are complied with. Mrs. Keys seconded the motion. The motion was unanimously approved. Mr. Buell sustained from the vote.

PUBLIC WORKS

Mr. Musselman distributed the monthly report and they were made part of the minutes. Mr. Musselman stated that Handwork Construction started the project on South 34th Street, between Trindle and Green Street. Mr. Knittel gave an update the Stormwater management ordinance currently under development. Mr. Knittel, indicated that draft should be available for consideration at the April Council meeting

Mr. Smith announced that Council met in executive session at 5:30 to discuss personnel matters and they will be going into executive session to discuss legal matters at 9:01p.m.

Borough Council reconvened at 9:45pm.

Mrs. Keys indicated that Mayor Morrow had requested that Camp Hill Borough join the Pennsylvania Downtown Center, to assist with the formation of a economic development committee for the borough. The membership fee would be \$500.00, Mrs Keys so moved, seconded by Mr. Musselman, and unanimously approved.

E.J. Knittel
Secretary

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