BOROUGH COUNCIL OF CAMP HILL

MINUTES OF REGULAR MEETING
January 14, 2004
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PENNSYLVANIA

Council President Smith called the public meeting to order at 7:00 p.m. Present were:

Lisel Beckley
Deb Keys
Dave Buell
Richard McBride
Burke McLemore
Brian Musselman
Jeffery Smith

Also present were Edward J. Knittel, Borough Manager; Jan Ammons, Police Chief; Tim Maro, Assistant Borough Manager; Douglas Morrow, Mayor; Natalie Blackman, Secretary.

Mr. Smith presented the minutes from the December 10th and January 5th reorganization meeting. Mrs. Keys motioned for the acceptance of the minutes, Mr. McBride seconded the motion. Mr. Smith offered several corrections to the December 10th minutes. It needed to be added that Mr. Smith voted no as to approval of the vouchers. Under General Government, Paragraph two, second sentence it should read that the motion was unanimously approved. Same Paragraph, last sentence, it should be added at the end of the sentence … regarding application to Planning Commission. The amendment was accepted. The motion was unanimously approved. Ms. Beckley motioned for the acceptance of the January 5th minutes; Mr. Buell seconded the motion. Mr. McBride mentioned that Mr. Musselman named was spelt incorrectly on the January 5th minutes. The amendment was accepted, the motion was unanimously approved

MAYOR'S REPORT

Mr. Morrow distributed his report, and they were made part of the minutes. Mr. Morrow spoke of a letter that was received from the DCED which would require the Borough to form an advisory committee; should they decide this was something the Borough was interested in participating. Mr. Morrow spoke in regards to different grants that would be available within this possible organization. Mr. Smith asked if Mrs. Keys could attend this meeting and be the chair of this committee and report back to Council.

MANAGER'S REPORT

Mr. Knittel distributed copies of his report as well as the report of the Assistant Borough Manager, and they were made part of the minutes.

VISITORS

Mr. Geissler, 3102 Yale Avenue, communicated to the police department and the Mayor about debris coming from the mall construction.

HEALTH AND SANITATION

Mr. Buell distributed copies of the monthly report and they were made part of the minutes. Mr. Malarich gave a process report on rehabilitation project that is mostly completed. Mr. Malarich asked council to approve the payment of $61,699.06 for the fourth progress payment. Mr. Buell motioned for payment to Johnston Construction in the amount of $61,699.06; Mrs. Keys second the motion. The payment was unanimously approved. Mr. Malarich addressed the change order that was requested by Johnston Construction, which would replace power poles that need to be repaired and would extend contract time by 28 days. Mr. Buell motioned for the acceptance of the change order; Mrs. Keys seconded the motion. The motion was unanimously approved.

Mr. Malarich discus the contract with Severn Trent Service for cleaning and televising the sanitary sewer system over a three year period in which the contract after one year will automatically renew for two years. Mr. Malarich recommended that Council allow the contract with Severn Trent Service to be automatically renewed.

Mr. Malarich spoke in regards to the tapping fee that were established in 1994. On December 30th, 2003 Governor Randell signed Act 30 which amended the way tappin fees are calculated. The Borough has 18 months from the 30th of December to update its fees to conform to the procedures outlined in the act. Mr. Smith request that they refer the issues of televising and the tapping fee to the Health and Sanitation committee and report back to Council with a report.

Mr. Buell proceeded to distribute the minutes from the Lemoyne Municipal Authority meeting and they were made part of the minutes.

GENERAL GOVERNMENT

Mrs. Key distributed copies of the report and they were made part of the minutes. The committee meeting schedule for December 2003 to consider appointments to Boards and Commissions was cancelled due to several members not being able to attend the meeting. Mrs. Keys nominated Mr. Buell to serve on Tri-County Regional Planning Commission; Ms. Beckley seconded. The nomination was unanimously approved, Mr. Buell abstained.

Mrs. Keys nominated Mr. Musselman to be the representative on the Market Street Design Review Committee; Ms. Beckley seconded. The motion was unanimously approved. Mr. Musselman abstained from the vote.

Mrs. Keys nominated Ms. Beckley to be the alternate to the West Shore Council of Government. Mr. Musselman seconded; the motion was unanimously approved, Ms. Beckley abstained.

Mrs. Keys moved that Council approve the date of September 18th, 2004 for the Great Roads Art and Crafts Festival. Mr. Buell seconded in which the motion was unanimously approved.

Mrs. Keys announced that the Market Street Design Committee meeting will be held on January 15th, 2004 and January 29th, 2004 at 8:30 a.m.; the WSCOG Dinner will be held on January 19th, 2004 at 5:45 p.m.; the next Borough Council meeting will be held on January 21st, 2004 at 7:00 p.m.; Joint Borough District Quarterly meeting will be held on January 23rd, 2004 at 10:00 a.m.; Shade Tree Commission meeting will be held on January 26th, 2004 at 7:00 p.m.; Health Board meeting will be held on January 27th, 2004 at 4:30 p.m.; Community Sports Club/Teams meeting will be held on February 10th, 2004 at 7:00 p.m.

Mrs. Keys nominated Jeff Smith as primary and Morrow as alternate for the Cumberland County Municipality Advisory Committee. Ms. Beckley seconded; the motion was unanimously approved with Mr. Smith abstained.

Mr. Knittel spoke in regards to the traffic light at 21st and Market regarding the existing advanced left turn light from west bound from Lemoyne along Market Street turning onto South 21st. Mr. Smith asked that Mr. McBride draft a letter to PennDOT in regards to PennDOT paying for the changes to this light and have Mr. Smith sign the letter.

Mr. McLemore spoke regarding Mrs. Kelly, a resident of North 27th Street, with respect to a problem of her neighbor's bamboo hanging over her house. Mr. McLemore asked Mr. Knittel to look into an ordinance in regards to the over grown bamboo weeds from the neighbor.

Mrs. Keys motioned for the payment of vouchers in the amount of $106,409.76 Mr. McBride seconded. The motion was unanimously approved.

PUBLIC SAFETY

Mr. McBride distributed the monthly report from the police department, and fire department in which they were made part of the minutes.

PARKS AND RECREATION

Ms. Beckley distributed the monthly report and they were made part of the minutes.

PLANNING & ZONING

Mr. McLemore distributed the meeting minutes from December 16th, and they were made part of the minutes. Mr. McLemore discussed the Proposed Driveway Access Ordinance to define more clearly what a driveway is. Mr. McLemore moved the adoption and publication of this ordinance changing the wording from LDR to R-1 and R-2, Mrs. Keys seconded. Ms. Beckley motioned for the ordinance to be tabled until there is a solicitor appointed. The motion to table was approved with a no vote from Mr. McLemore.

Mr. McLemore stated that the next planning commission meeting will be held on January 20th, 2004 at 7:00 p.m.

PUBLIC WORKS

Mr. Musselman distributed the monthly report and they were made part of the minutes. Mr. Musselman spoke in regards to the correspondence received from Richard Hoffman in regards to storm water. Mr. Knittel suggested that Council take a look at other issues that have happened in the past that are similar to Mr. Hoffman issue. Mr. Smith suggested that the Public Works Committee take a look at the issue and possible solutions.

Mrs. Smith broke for executive session at 9:40 p.m.