

BOROUGH COUNCIL OF CAMP HILL

MINUTES OF REGULAR MEETING

NOVEMBER 12, 2003

2145 WALNUT STREET, PROSSER HALL

CAMP HILL, PENNSYLVANIA

Council President Rathbun called the public meeting to order at 7:00 p.m. Present were:

William C. Forrey R. Burke McLemore, Jr.

Deborah Keys Christine Rathbun

Richard A. McBride James J. Ramsey

Jeffrey F. Smith

Also present were Edward J. Knittel, Borough Manager; G. Jan Ammons, Police Chief; Donn L. Snyder, Solicitor; Dylan P. Dayton, Assistant Solicitor; Tim Maro, Assistant Borough Manager; and Maronetta F. Miller, Recorder.

The minutes of the meeting of October 8, 2003 were approved upon motion of Mr. Ramsey, seconded by Mr. McLemore with Mr. Smith abstaining.

President Rathbun stated that as of the end of year she will be leaving Borough Council and wanted to take the opportunity to thank the citizens of the Borough for the honor of serving on Council and for their support and also thanked the members of Council for their support.

The public portion of the meeting recessed at 7:05 p.m. to resume the zoning hearing that began at 6:45 p.m.

The public portion of the meeting resumed at 7:25 p.m.

MAYOR'S REPORT

There was no report from Mayor Morrow

MANAGER'S REPORT

The Borough Manager distributed a copy of his report as well as the report of the Assistant Borough Manager. Both reports are accepted and made part of the minutes.

VISITORS

No comments from the visitors.

VOUCHERS

Upon motion of Mr. McLemore, seconded by Mr. Forrey, vouchers totaling \$252,770.36 were approved with Mr. Smith voting against the payment of vouchers.

HEALTH AND SANITATION

Mr. Forrey distributed copies of the monthly reports and they are made part of the minutes. The reports showed that the storm water flows are up somewhat due to the heavy rains we have had. Mark Malarich of Gannett Fleming gave a verbal report. Mr. Malarich reported that the contractor, Johnson Construction Company, for the work being done at the wastewater pumping stations is waiting for equipment to be delivered. Mr. Malarich recommends approval to pay the contractor for work completed to date in the amount of \$17,748. He also reported there are two change orders. The first is the completion date – the contractor is requesting an extension of thirty-four days due to delivery of equipment. This would take the contract through November 19th. Mr. Malarich recommends approval of that change order. The second change order relates to the deterioration of the concrete walk at the Athol Street pumping station. The original bid did not include the repair work. The estimate is \$1,226.40. Mr. Malarich stated that he found the estimate to be an acceptable proposal and recommends approval. Two items included in the contract that have not been done are: (1) the installation of a flow meter at the Creek Road pumping station. Mr. Malarich is assuming the valve on the force main is operable, however

it has not been opened or closed for years. If the contractor finds it is not operable he would expect the contractor to come back for a change order. That work is expected to be done during the early morning hours; (2) next week the contractor is cleaning and inspecting the walls of the wet wells – it is not know what he will find and it may be something that is more severe than what we have requested for repairs. Mr. Forrey moved to approve payment of the invoice submitted in the amount of \$17,748. The motion was seconded by Mrs. Keys and unanimously approved. Mr. Forrey moved to approve the change order relating to the completion date to be extended for thirty-four days until November 19, 2003 at the same price. The motion was seconded by Mr. McLemore and unanimously approved. Mr. Forrey moved to approve the change order for replacement of concrete walk in the amount of \$1,226.40. The motion was seconded by Mr. McLemore and unanimously approved.

Mr. Malarich gave an update on the South 34th Street project and noted that the contractor requested to extend the contract to Spring 2004 at no additional cost. Mr. Forrey moved to accept the extension to permit the contractor to begin construction Spring 2004 on 34th Street with completion to be no later than mid or late summer at no change to the price previously agreed upon. The motion was seconded by Mr. Ramsey and unanimously approved.

Mr. Malarich noted that there was a public meeting held last Thursday to discuss water drainage problems and the draft report was presented to the public and discussed in detail. Mr. Malarich asked if there were any questions that Council had at this time. Mr. Forrey also noted that the meeting was an informational only meeting and no decisions were made at that meeting. The Borough Engineer recommended that Borough Council prioritize the work projects.

Mr. Smith requested a summary of what repairs the DEP inspection requires of the Lemoyne Sewer Authority. Mr. Knittel reviewed several of the items, but indicated no project was of any major concern. There is anticipated about \$50,000 to \$70,000 worth of work already anticipated within Camp Hill's proposed budget for 2004, but those items were not as a result of anything required by DEP.

It was noted that no response has been received as of the meeting from East Pennsboro Township regarding the Inter-Municipal Sewer Service Agreement.

GENERAL GOVERNMENT

Mr. McLemore presented the 2004 proposed budget and advised members of the public that the proposed budget does not call for any tax increase. The millage will remain the same for the sixth straight year. Mr. McLemore moved to advertise the ordinance approving the millage at the December meeting and also to have the budget available for review to the public. The motion was seconded and unanimously approved.

The annual appreciation dinner is scheduled for December 3, 2003 and there is a public hearing on the

proposed zoning ordinance amendment scheduled for November 25, 2003.

Mr. McLemore noted that there are vacancies in the following Committees: Planning Commission, Board of Health and Shade Tree. If anyone would like to serve please let the Borough Manager know and submit an appropriate resume so that the slots could be filled in a timely manner.

Mr. McLemore presented for consideration a resolution to adopt in-house borrowing transaction. Mr. McLemore moved and the same was seconded by Mrs. Keys. Mr. Smith questioned the dollar amount and Mr. Knittel suggested \$250,000. The motion was amended to include the dollar amount of \$250,000, Mrs. Keys seconded the amendment. The Borough Solicitor said as long the account was not "restricted," the in-house borrowing is permissible and he confirmed the account was not a restricted account. President Rathbun noted that the Borough is not paying any interest at all to the sewer fund – it is not a loan, only a temporary transfer of funds and would be repaid by December 31, 2004 as suggested by Mr. Ramsey. Mrs. Keys would like the minutes to reflect each time the Borough repays the funds back to the sewer fund. Mr. Knittel said it would normally show up in the reports but he would be happy to point that out each time. The motion with the amendment was unanimously approved.

Mr. McLemore invited everyone to view the Borough's website for a list of the 2004 meetings.

Mr. Knittel requested that his name not be submitted as an appointment to the Tri-County Planning Committee. Again Mr. McLemore requested anyone from Council interested in serving on that committee let him know by the December 1, 2003.

PUBLIC SAFETY

Mr. McBride distributed copies of the monthly Police and Fire Department Reports and they are made part of the minutes.

Mr. McBride acknowledged a request for a stop sign to be placed on Dickinson Avenue to control east bound traffic on Dickinson as it approaches 15th Street. The Borough Solicitor was directed to draft and advertise an ordinance for consideration by Council at its next meeting. The motion was seconded by Mr. Ramsey and unanimously approved.

There was discussion concerning the merge ramp at the intersection of 21st Street and Route 11/15. Chief Ammons indicated it was a site of frequent accidents and that vehicles were not yielding to the Rte 11/15 traffic. Chief Ammons recommends contacting PennDOT and requesting that PennDOT install double stop signs instead of the yield signs and also install rumble strips. Mr. Smith requested Chief Ammons explore other possibilities. Chief Ammons suggested that he make contact with his counter part in East Pennsboro and see what they would recommend and perhaps put a letter together to PennDOT. Chief Ammons was given authority to do the same.

PARKS AND RECREATION

Mr. Smith distributed copies of the monthly report. The Holiday Tree Lighting and caroling will be held December 2 at 6:00 p.m.

PLANNING & ZONING

Mrs. Keys distributed copies of the minutes of the Planning Commission from its October 21, 2003 meeting. She announced that the Planning and Zoning Committee would hold its meeting November 18th and the Zoning Hearing Board would meet November 20th. The Cumberland County Planning Commission held three public meetings concerning the County Comprehensive Plan.

Mrs. Keys announced that in order for the Camp Hill Mall to obtain its bond, the Borough must decide on the entrance to the mall. Gannett Fleming has reviewed the projects proposed and presented a letter dated October 27, 2003, a copy of which is made a part of these minutes. There was discussion among Council on the ramifications of moving the Mall entrance from its current location at Harvard. The proposed movement of the Mall entrance would result in the traffic signal delay at Chestnut to increase significantly. In order to alleviate some of the resulting traffic congestion on Chestnut, extensive changes to Chestnut would be necessary, including acquiring additional right of way and prohibiting parking along Chestnut Street. Mrs. Keys asked for the borough engineer's opinion on moving the entrance. Mr. Malarich recommended the Mall entrance not be moved. Mrs. Keys moved to direct the Camp Hill Mall not move the entrance and that no changes be made to the current plan as it was approved at the August 13, 2003 meeting of Council. The motion was seconded by Mr. Ramsey and unanimously approved.

Mr. McBride suggests sending letter to PennDOT requesting that it restricts right turns on to Routes 11/15 in the morning. Mrs. Keys suggested that Council vigorously to try with whatever political clout Council may have to restrict no right turns between the hours of 6:30 a.m. to 8:30 a.m. on Dickinson, Harvard, Yale, Braymar and Columbia Avenues and also work hard to get no right turns.

Mrs. Keys distributed a copy of Planning Commission's minutes regarding the conditional use hearing for the Devlin property at 1802 Market Street.

Mrs. Keys distributed a copy of the Cumberland County Planning Commission's letter regarding the rezoning petition for N. 17th street from R-2 to R-1. The Cumberland County Planning Commission recommended approval of the request. It was noted that the Borough's Planning Commission has tabled its decision pending receipt of the Cumberland County Planning Commission's recommendation. The Borough's Committee will meet this coming week

PUBLIC WORKS

Mr. Ramsey distributed copies of the monthly report, which is part of the minutes. Mr. Ramsey reported that there have been repairs completed at Goddard Trail and there were approximately 650 tons of leaves collected last month with more to come.

Mr. Ramsey discussed prioritizing what needs to be done with the storm water system. He would like to see the issue relating to the open culvert be the first project to be completed and then continue down to property owned by Mr. Henney and correct that problem as well. Mr. Smith stated that the first order would be to find out where the funds would come from to make the corrections. President Rathbun requested Mr. Ramsey and his Committee review and prioritize the projects and make a suggestion as to where the funds might come from.

EXECUTIVE SESSION

The public portion of the meeting recessed for Council to go into Executive Session to discuss litigation matters at 8:45 p.m.

ADJOURNMENT

There being no further business, Council adjourned at 8:55 p.m.

EDWARD J. KNITTEL, SECRETARY