

**BOROUGH COUNCIL OF CAMP HILL**

**MINUTES OF REGULAR MEETING**

**SEPTEMBER 12, 2002**

**2145 WALNUT STREET, PROSSER HALL**

**CAMP HILL, PENNSYLVANIA**

Council President Rathbun called the public meeting to order at 7:00 p.m. Present were:

Christine Rathbun  
Deborah Keys

Richard A. McBride  
Jeffrey F. Smith

William C. Forrey  
James J. Ramsey

Also present were Douglas Morrow, Mayor; Edward J. Knittel, Borough Manager; Tim Maro, Assistant Borough Manager; G. Jan Ammons, Police Chief; Donn L. Snyder, Solicitor; Dylan P. Dayton, Assistant Solicitor; and Maronetta F. Miller, Recorder.

The minutes of the regular meeting of August 14, 2002 were presented. Upon motion of Mrs. Keys, seconded by Mr. Ramsey the minutes were approved with the following change under Public Safety:

". . . Secondly, he received a letter from a resident of South 24th Street between Yale and Harvard requesting installation of lime green strips around the stop sign. . . ."

**MAYOR'S REPORT**

Mayor Morrow reviewed the monthly activities as well as the police report, and noted that he would like to address Council as a resident in the visitor's portion of the meeting.

**MANAGER'S REPORT**

The Borough Manager reviewed current projects and presented his monthly report, which is made part of the minutes. The Assistant Borough Manager's report was also presented and is made part of the

minutes. The Borough Manager noted that the trail in Willow Park was paved this afternoon by the Public Works Department and should be complete this evening. Mr. McBride congratulated the Borough Manager and the Department on their fine work. The Borough Manager gave an overview of his recent meeting with PennDOT representatives, Senator Mowery, members of Council and Chief Ammons regarding the proposed PennDOT changes along 32<sup>nd</sup> Street.

## **VISITORS**

Douglas Morrow, 366 North 28<sup>th</sup> Street, purchased property of RT Grim and indicated to Council his dealings with the new zoning officer have been pleasant. Mr. Morrow noted his intention in leasing the building is to keep Camp Hill business in Camp Hill with room to expand. Mr. Morrow expressed his concern with the procedure of the Design Review Board process. President Rathbun and the Borough Manager will speak to the Chairman of the Review Board and explain to the Design Review Board that their meetings must be open to the public.

## **HEALTH AND SANITATION**

Mr. Forrey distributed copies of the monthly report that is made part of the minutes. The Borough Engineer presented his analysis of and recommendations for the sewer system. Discussion of the report ensued.

Mr. Forrey moved to adopt the engineer's report as a plan of action, but directed that any action taken according to the plan will be tied in with the budget approval. Mr. Ramsey seconded the motion, and it passed unanimously, with Mr. Smith noting that the engineer's plan had recommendations of action, but those actions have not been prioritized.

Minutes of Lemoyne Municipal Authority were distributed. Mr. Maro discussed the joint bid for trash collection to go out September 23 with Mechanicsburg, Hampden and Lower Allen Townships. Mr. Forrey moved that Council approve participation in the multi-municipality bid for the solid waste and recycling contract. Seconded by Mr. McBride and unanimously approved.

## **GENERAL GOVERNMENT**

There was no formal report.

## **PUBLIC SAFETY**

Mr. McBride distributed copies of the monthly Police and Fire Reports that are made part of the minutes. The Fire Chief announced the chicken barbecue would be held September 21, 2002 in conjunction with the Great Road Festival.

Mr. McBride reviewed the proposed ordinance for no parking and limited parking on the west side of

North 24<sup>th</sup> Street. The Assistant Borough Solicitor discussed the proposed ordinance. Council directed that a 4 hour limited parking time from 7:30 a.m. to 11:30 a.m. along a portion of North 24<sup>th</sup> Street was sufficient. Council also directed that the ordinance be revised to allow 15 additional feet of no parking area along North 24<sup>th</sup> Street for the fire trucks to make the turn off Walnut Street. Mr. McBride moved to publish the ordinance with corrections as noted, seconded by Mrs. Keys and unanimously approved.

### **PARKS AND RECREATION**

Mr. Smith distributed copies of the monthly report, which is made part of the minutes. Mr. Smith requested that if any Council Member has any comments about the Siebert Park survey to contact him. He plans to set up a walk-through with a stream expert next week and will inform the Borough Manager, who will contact Council, for those interested in attending.

Communications are continuing with the Horseshoe Club, Lions Club and Boy Scouts in connection with a storage facility.

### **PLANNING & ZONING**

Mrs. Keys distributed copies of the monthly report that is made part of the minutes. It was announced that there would be a Planning and Zoning Commission meeting September 17, 2002 to discuss the proposed project on North 17<sup>th</sup> Street. There will also be a meeting on September 19, 2002 to discuss zoning ordinances at 6:30 p.m.

The Borough Engineer reported on Act 166 Study on Cedar Run Watershed which included recommended changes to the Subdivision and Land Development Ordinance of the Borough of Camp Hill. The Act covers a 75% grant to implement the recommendations of the study.

Mrs. Keys distributed a proposed zoning and permit fee change schedule. Mrs. Keys moved to adopt by resolution the schedule. The motion was seconded by Mr. Ramsey. Mr. Forrey moved to amend the maximum for building permits to \$1,000; there was no second to the motion. The motion to adopt the fee schedule as presented was unanimously approved.

### **PUBLIC WORKS**

Mr. Ramsey distributed copies of the monthly report, which is made part of the minutes. There was discussion about the necessity to close the recycling facility on the weekends. It was noted that the reasons for the closing included staffing and security issues. The Borough has asked for volunteers to staff the yard and has received notice of 2 potential volunteers. It was recommended that the facility be open on the 1<sup>st</sup> and 3<sup>rd</sup> Saturday of each month from 7:00 a.m. until 12:00 p.m.

### **EXECUTIVE SESSION**

An executive session was held to discuss legal matters at 8:55 p.m.

**PUBLIC SESSION**

The public portion of the meeting resumed at 9:45 p.m.

**VOUCHERS**

Upon motion of Mr. Forrey, seconded by Mr. McBride, vouchers totaling \$195,875.31 were approved.

**ADJOURNMENT**

There being no further business, Council adjourned at 9:50 p.m.

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EDWARD J. KNITTEL, SECRETARY

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