

Chapter 73

ATTORNEY FEES

§ 73-1. Schedule of fees.

§ 73-3. Authorization to direct and enforce.

§ 73-2. Collection procedures.

[HISTORY: Adopted by the Borough Council of the Borough of Camp Hill 12-10-1997 by Ord. No. 968, approved 12-21-1997. Amendments noted where applicable.]

§ 73-1. Schedule of fees.

- A. The Borough hereby approves the following schedule of attorney fees for service in connection with the collection of accounts, which is hereby determined to be fair and reasonable compensation for the services set forth below, all in accordance with the principals set forth in Section 3(a.1) of the Municipal Claims Law, as added by Act No. 1 of 1996 (the "Act")¹ :

Legal Services	Fee For Services
Initial review, prepare and file lien and letter to property owner	\$135.00
If additional services are required to effectuate collection, additional charges will be imposed as follows:	
Prepare writ of scire facias	\$67.50
Obtain reissued writ	\$67.50
Prepare motion for alternate service	\$135.00
Prepare motion for summary judgment and related judgment	\$135.00
Prepare writ of execution	\$67.50
Attendance at sale; review schedule of distribution and resolve distribution issues	\$270.00
Service not covered above	Hourly amount equal to Solicitor's regular charges to Borough

- B. There shall be added to the above amounts the reasonable out-of-pocket expenses of counsel in connection with each of these services, as itemized in the applicable counsel bills, which shall be deemed to be part of the fees.
- C. The amount of fees determined as set forth above shall be added to the Borough's claim in each account.

1. Editor's Note: See 53 P.S. § 7101 et seq.

§ 73-2. Collection procedures.

The following collection procedures are hereby established in accordance with Act No. 1:

- A. At least 30 days prior to assessing or imposing attorney fees in connection with the collection of an account, the Borough shall mail or cause to be mailed, by certified mail, return receipt requested, a notice of such intention to the taxpayer or other entity liable for the account (the "account debtor").
- B. If within 30 days after mailing the notice in accordance with Subsection A, the certified mail to any account debtor is refused or unclaimed or the return receipt is not received, then at least 10 days prior to the assessing or imposing of such attorney fees, the Borough shall mail or cause to be mailed, by first class mail, a second notice to such account debtor.
- C. All notices required by this chapter shall be mailed to the account debtor's last known post office address as recorded in the records or other information of the Borough, or such other address as it may be able to obtain from the County Office of Assessment and Revision of Taxes.
- D. Each notice as described above shall include the following:
 - (1) The type of tax or other charge, the date it became due and the amount owed, including penalty and interest.
 - (2) A statement of the Borough's intent to impose or assess attorney fees within 30 days after the mailing of the first notice or within 10 days after the mailing of the second notice.
 - (3) The manner in which the assessment or imposition of attorney fees may be avoided by payment of the account.
 - (4) The place of payment for accounts and the name and telephone number of the Borough official designated as responsible for collection matters.

§ 73-3. Authorization to direct and enforce.

The Borough Manager of the Borough of Camp Hill is hereby authorized and directed to do all matters and things required to be done for the proper carrying out of the purposes of this chapter.